

**University of Illinois at Chicago**  
**Accounting 474**  
**Accounting Information Systems**  
**Summer Semester 2007**

**Syllabus**

Instructor: Charles Goodman  
Office: University Hall 2304  
Phone: Campus: 312-413-0998  
E-mail: cgoodm1@uic.edu  
Office hours: M & W 5:00-5:45 p.m.  
Blackboard Site: <http://blackboard.uic.edu>

**PREREQUISITES**

IDS 100, ACTG 111 (ACTG 315 or concurrent registration in ACTG 315 is recommended)

**TEXTBOOKS & MATERIALS**

- a. Romney & Steinbart: *Accounting Information Systems*, Tenth Edition, Addison-Wesley, 2006  
UIC CUSTOM VERSION: ISBN 0-536-986215 (RS in syllabus) Only available in UIC bookstore.
- b. Kieso, Arens & Ward: *Systems Understanding Aid for Financial Accounting*, Sixth Edition, Armond Dalton Publishers, Inc., 2006 (SUA in syllabus)
- c. Arens & Ward: *Computerized Accounting Using Microsoft Business Solutions - Great Plains*, Third Edition, Armond Dalton Publishers, Inc., 2006
- d. ACTG 474 course packet
- e. Free online study guide and practice quizzes for the Romney & Steinbart text are at:  
[www.prenhall.com/romney](http://www.prenhall.com/romney)

**COURSE DESCRIPTION**

This course teaches conceptual, analytical and technical skills necessary to work efficiently and productively as an accountant in a computerized business information environment. We focus on:

- ? The integrated use of software suite components, E-mail and the Internet to add value to an organization's decision-making processes.
- ? The effect of information technology on accounting cycles and processes.
- ? Designing effective internal control systems.
- ? Using accounting software packages.
- ? Using the systems development lifecycle to build or acquire accounting information systems.

## **HOMEWORK POLICIES**

Homework must be submitted according to specifications given in class, course packet and on the course web site. **NO ASSIGNMENTS MAY BE SUBMITTED HANDWRITTEN**; all must be wordprocessed in standard 12-point font or diagrammed using the appropriate software tools. On all assignments spelling errors and gross grammatical mistakes will result in point deductions. Written assignments will be submitted over the Actg 474 Blackboard site.

Homework assignments must be submitted by the due date and time for full credit. Late homework will be accepted for 50% credit up to one week late. **Exceptions will be made only upon prior request approved by the instructor.**

## **CLASSROOM POLICIES**

### **Attendance**

Late arrivals and early departures from class are disruptive and unwelcome. If you come to class late, you will miss announcements, handouts and homework tips. If you are ill or have a family emergency contact me and make arrangements to make up what you missed. Exams in other classes are not an excuse for absences from this course. Exams are scheduled well in advance, so plan ahead. If you cannot make the commitment to be on time and present at all of our classes then drop the course and take it in a semester when you can.

### **Cell Phones & Pagers**

Turn them off before coming to class.

### **UIC Email Forwarding**

Many times during the semester I will be sending the class email messages. These messages will alert you to any changes in lecture classes, and updates on homework assignments. It is essential that you receive these messages. If you use an email account other than your UIC account, forward your UIC account to your main account. This is easily done over the UIC homepage ACCC email link.

## **GRADUATE STUDENTS & HONORS STUDENTS**

In addition to the normal course work graduate students will complete a project for one hour of credit in the area of AIS. Project arrangements, including due dates, will be made with the instructor during the first two weeks of the semester. Honors students will likewise arrange their projects with the instructor during the first two weeks of the semester. All projects must be completed by the end of the semester.

## **EXAMS**

Two exams will be given during the semester. They will be closed book, multiple-choice exams.

<u>Exam</u>	<u>Date</u>	<u>Coverage</u>
Midterm	Monday, June 25, 2007	RS Chapters 1,2,3,6 & SUA
Final	Finals Week	RS Chapters 5,8,18,19 & additional material

**Make-up exams will not be given unless prior notification is given and there is a legitimate, documented reason for missing the scheduled exam.**

## UIC HONOR CODE

As a student in the College of Business Administration, you are subject to the following Honor Code:

As an academic community the College of Business Administration at the University of Illinois at Chicago is committed to providing an environment in which teaching, learning, research, and scholarship can flourish and in which all endeavors are guided by academic and professional integrity. All members of the college community – students, faculty, staff, and administrators – share the responsibility of insuring that high standards of integrity are upheld so that such an environment exists.

In pursuit of these high ideas and standards of academic life, as a student I hereby commit myself to respect and uphold the University of Illinois at Chicago (UIC) College of Business Administration Honor Code during my entire matriculation at UIC. I agree to maintain the highest moral and ethical standards in all academic and business endeavors and to conduct myself honorably as a responsible member of the college academic community. This includes the following:

- ? Not to seek unfair advantage over other students, including, but not limited to giving or receiving unauthorized aid during completion of academic requirements;
- ? To represent fact and self truthfully at all times;
- ? To respect the property and personal rights of all members of the academic community.

**Honor Code implications for Accounting 474** include, but are not limited to, the following:

- ? You may not obtain any assistance during an exam from any person or material.
- ? All assignments handed in must be your own work. Although you may discuss approaches to doing assignments with other students currently enrolled in the class, you must complete them individually. You may not obtain assistance from anyone not currently enrolled in the course.
- ? You may question the grading of any assignment, however, any alteration of a graded assignment that is then misrepresented as the original work will be considered a severe honor code violation. As will the claim that an assignment was handed in when it was not.

Sanctions for Honor Code violations range from failure on an assignment, to failure for the course, to expulsion from the university.

## ASSIGNMENTS & GRADING

The course grades are based on a percentage of total points. Assignments are listed below. The typical grading scale is a 90, 80, 70, 60 straight scale. The total course points are given below; the actual total points this semester may vary slightly if there are any homework changes. **Unannounced quizzes** may be given at various points during the semester and if so, those points will be added to and included in the course point total. If missed, these quizzes cannot be made up.

Points	Item	Specifications	Submission by	Medium
30	“Getting Beyond Counting” article	Course packet	Individual	Blackboard
170	SUA Project	Project & Course packet	Individual	Paper
175	MIDTERM EXAM	--	--	--
160	Great Plains Project	Website & Course packet	Individual	Paper
150	FINAL EXAM	--	--	--
80	Practice Blackboard quizzes (8)	Web site	Individual	Blackboard
1000	TOTAL			

**Blackboard quizzes** must be completed for each of the chapters. They are important practice for the exams and they help keep current with the textbook material. Each quiz has 10 questions, one point per question. It is very important to keep track of the quiz due dates for each chapter reading. Missed quizzes cannot be made up or taken late.

SESSION	DATE	COVERAGE
1	Wednesday 5/30	Lecture 1: Accounting Information Systems – An Overview – Chapter 1 Lecture 2: Overview of Business Processes – Chapter 2
2	Monday 6/4	<b>*** Bring SUA packet &amp; Course packet to class ***</b> Accounting Transaction Cycles and Controls Introduction to SUA and Revenue Cycle
3	Wednesday 6/6	Accounting Transaction Cycles and Controls SUA Expenditure and Inventory Cycle
4	Monday 6/11	Control and AIS (Accounting Information Systems) – Chapter 6
5	Wednesday 6/13	Accounting Transaction Cycle and Control SUA Payroll Cycle and Project completion
6	Monday 6/18	Systems Development and documentation techniques – Chapter 3
7	Wednesday 6/20	<b>*** Bring Great Plains project and course packet to class ***</b> Great Plains Project introduction Midterm exam review

<i>SESSION</i>	<i>DATE</i>	<i>COVERAGE</i>
8	Monday 6/25	<b>Midterm Exam</b>
9	Wednesday 6/27	Midterm exam review Great Plains Project continued
--	Monday 7/2	Information Systems Control – Chapter 8
10	Wednesday 7/4	<b>No class – Independence Day</b>
11	Monday 7/9	Computer Fraud – Chapter 5
12	Wednesday 7/11	Introduction to Systems Development – Chapter 18
13	Monday 7/16	AIS Development strategies – Chapter 19
14	Wednesday 7/18	<b>FINAL EXAM</b>