

Date: 5/13/2004

Re: Welcome to Active Directory Services (ADS) of College of Business Administration

Your computer is added to ADS of College of Business Administration. Below are a few points to help you make the best of this migration.

In addition to the Local Administrator Account that you had previously, an additional Secure User Account has been created in the "CBA" domain. The username of this account is _____ and password is _____.

We strongly recommend changing your password. You can do this by Pressing "Ctrl – Alt – Del" and choosing "Change Password", after you have logged on.

Benefits

- **Enhanced Security:** Operating your computer under the Secure User Account will ensure a minimization of security threats from Virus, spyware, malware, and hackers. CBAHelp will be able to remotely deploy critical security patches and virus updates in time to ensure maximum protection.
- **Privacy:** Your privacy will continue to be protected. As always, we will not access your PC without permission.
- **Network Integrity:** Under ADS, we will be able to locate and fix infected PCs quickly before they bring the entire network down.

Potential teething problems

None of the potential problems need to cause any disruption since you will have the option of simply logging on to your Local Administrator Account and working in your old, familiar environment. However, we will quickly respond to any teething problems so as to encourage you to working under the Secure User Account.

- **Users might not be able to locate some files and folders.** We move all files from obvious places like "My Documents", "Eudora Inbox" etc to the new account and do a thorough follow-up before handing over the computer to the user. However, it is possible that some files from non-obvious places may not have been migrated. Once you identify any missing files. Please notify CBA help and we will restore the files from the old location to the new account.
- **Some applications might not install correctly in administrator mode.** Rarely an application may require a user to install an application in the Secure User Account. In this event, please contact CBA Help and we will workaround this issue with you.

Please note that there are no known problems with migration to ADS that cannot be fixed by the CBA Help Staff. If you have any questions, or for any assistance, please Email cbahelp@uic.edu or call (312) 996 3775 or (312) 636 5789. You can also page us by dialing 136(on-campus) or (312)996 2242 (off-campus) and use the ID # 9222 or 8595.