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Experience *Clinical Assistant Professor / Coordinator of Managerial Communications*, Department of Managerial Studies, College of Business Administration, University of Illinois at Chicago (UIC), 1997 – present; teaching Managerial Communication, Advanced Managerial Communication, and Business Communication for MBAs; appointed coordinator of the Managerial Communications team in 2004.

Communications Consultant, First Analysis Corp., Chicago, 1998 – ; writing and editing investment research publications such as company initiating-coverage reports, quarterly updates, and industry overviews in the areas of outsourced business services and information technology; advising the company on press releases, presentation visual aids, and marketing materials.

Lecturer, Department of English and Linguistics, College of Liberal Arts and Sciences, University of Illinois at Chicago, 1990 – 1997; teaching Introduction to Language Study, Language and Society, Languages of the World, Introduction to General Linguistics (graduate level), and writing courses.

Senior Consultant, Amoco Corporation, Chicago, 1993 – 1998; participating in the production of corporate communication documents for Amoco's China operations, including annual reports, the *Amoco and China* newsletter, speeches, agreements, contracts, presentations, videos, brochures, and print and TV ads; assisting senior executives with hosting Chinese government and energy industry officials; advising Amoco on cross-cultural communication issues.

Honors Memo of commendation for outstanding teaching from the Dean of the College of Business Administration, UIC, every semester since fall 1997.

Robert Caldwell Award for Academic Excellence, University of North Dakota.

Education *Ph.D.*, English and linguistics, University of North Dakota, 1990.

M.A., linguistics, University of North Dakota, 1984.