

VII. Evaluation Methods and Grading Scale

Evaluation methods used in this class are indicated below:

<u>Method</u>	<u>Points Possible</u>
Guest lecture papers	100
Peer Evaluations	200
Class Participation	100
TWO Exams	200
Client Presentation	200
Client Paper	200
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Total Points	1000

Grading Scale

Grades are reported as letter grades “A” through “F” with honor points assigned as follows:

90-100%	A
80-889%	B
70-79%	C
60-69%	D
Below 60%	F

VIII. Nature of Individual/ Group Presentation

- A. Each student is responsible for preparing a power point presentation for a client to be assigned by the instructor early in the term. Time permitting!!
- B. Each student will be expected to be a valuable team member!!.

IX. Course Outline and Schedule

Week of	Chapter	Assignment(s)
1/10	Introductions & Chapter 1	
1/17	Chapters 2 & 3	Quizzes
1/22	Chapter 4 & 5	Quizzes
1/29	Team work	
2/5	Chapter 6 & 7	Quizzes & Team
2/12	Chapter 8 & 9	Quizzes
2/19	Review / Exam #1 (Ch 6-9)	
2/26	Presentations- note depends upon class size	
3/5	Chapters 10 & 11	Quizzes
3/12	Chapter 12 & 13	Quizzes
3/19	Spring BREAK!!	
3/26	Chapter 14 / Review	
4/3	Team work	Quizzes
4/10	Chapter 16 & 17	Quizzes
4/17	Chapter 18 & Review	Quizzes
4/22	Final Exam #4 (Chapter 15-18)	
4/29	Final Client Presentation	

Good Luck on your other Finals!!!! (=

COURSE SYLLABUS SUBJECT TO CHANGE.