

UIC COLLEGE OF BUSINESS ADMINISTRATION



HAS STUDENT HELP FOR YOU

For more than 18 years, corporations have found our part-time student worker placement (internship program) to be a valuable human-resources tool. Over the years our program has grown to posting more than 450 internships annually (for our students) in the Chicagoland area. Our staff works closely with corporations and carefully-selected undergraduate and graduate students, to achieve and maintain a proper match between student and employer. Students may receive college credit for their internships by registering for BA 289/589, Corporate Internship Course.

Our students are available to work on a part-time basis throughout the year and full time during the summer and vacation periods. They are enthusiastic and offer diverse employment, academic and cultural backgrounds. Typical assignments include administrative assistance in MIS and accounting applications, financial analysis, market research, operations management, economic research, and employee benefits and training.

We Provide:

Undergraduate and graduate **Business Students** who have these majors and concentrations:

- Accounting
- Economics
- Entrepreneurial Studies
- Finance
- Human Resources Management
- Information and Decision Sciences (MIS)
- International Business
- Marketing
- Operations Management
- Real Estate

How We Work Together:

You provide a brief job description along with salary (hourly compensation), needed qualifications, number of hours per week, and location

We forward to you the resumes of students who have indicated an interest in the position.

You decide which candidates best meet your needs and set up interviews either at your corporate office or on campus (we would be eager to assist you in this).

We stay in touch to assess the effectiveness of our students and keep up with your changing needs.

We are committed to both you and our students having a successful experience.

We Offer:

- Full-time business college student workers for three to nine months
- Part-time student workers throughout the academic year while they pursue their studies

How Do You Benefit:

Our student candidates are **Pre-screened** for:

- Communication skills
- Technical training
- Academic achievement
- Business demeanor

Our students can provide **Project Support** and:

- The latest academic thinking
- Some previous business experience
- Fresh points of view
- Short learning curves
- A strong work ethic

Hiring business college student workers will mean:

- Exposing your company to talented students
- Early identification of new employees
- A low-cost, high benefit, recruitment tool

How To Begin:

Our personalized approach and the high quality of our students explain why using the Business Career Center is a uniquely effective business strategy. If you are interested in hiring a student worker from College of Business Administration, please e-mail a brief job description to John Anderson (jand@uic.edu). We will follow up with you as soon as it is received. Please also include a brief description of your company and any desired qualifications which the student should possess, the hourly rate of pay (we can help you with this) and the expected number of work hours per week. If you have any further questions, please call John Anderson at (312) 996-3251 (direct line).