

MINUTES
CUPPA ALUMNI BOARD MEETING
June 6, 2006

PRESENT

Attendance: Helene Berlin, Steve Bitter, Kirby Burkholder, Tara Childs, Peter Czubak, Abraham Deletioglu, Mark Dwyer, Anne Fuller, Noah Temaner Jenkins, David Kralik, Peggy Laemle, Carrie Makarewicz, Rebecca Mix, Patrick Murphy, Johanna Nyden, Joshua Price, Elvira Reyes, Bob Rice, Al Riley, Andrea Traudt, Audrey Wennink, Norm West, Sarah Klipfel Wiebenson.

Staff members: Dean Robin Hambleton, Jodi White Jones, Kara Knack, David Morley.

WELCOME

Board President Carrie Makarewicz welcomed everyone, noting that the group was probably the largest attendance board meeting the association has ever had.

Attendees introduced themselves around the table.

DEAN'S WELCOME

CUPPA Dean Robin Hambleton welcomed everyone and also noted the large turnout. In addition, Dean Hambleton noted that he is proud that amongst other UIC colleges, while CUPPA is the smallest, we have the most active alumni board.

Dean Hambleton announced the official University approval of the new undergraduate degree in Urban and Public Affairs, explaining that the degree is different from the traditional urban studies programs. The program will begin in Fall, 2007. It will connect policy and professional practice. The program, designed by urban planning and public administration faculty, will bridge the two disciplines of the college. Faculty in both programs will teach in the undergraduate program.

APPROVAL OF MINUTES

Minutes of March 28, 2006 were approved.

COMMITTEE REPORTS

Professional Development Committee

Elvira Reyes, Committee Chair, gave the report

Co-Chairs: Peggy Laemle and Mark Dwyer

The Committee plans and carries out educational programs

Maintains contacts and relationships with professionals and develops new relationships

The committee has reviewed its structure and defines its FY 2006-2007 work in three areas:

1. Life-Long Learning Day: In 2006, CUPPA Alumni Board will participate in the UIC Alumni Association's planning activities for a campus-wide "Life Long Learning Day" to happen in fall 2007

2. Spring Speaker Series: May spread panel events from Jan to May, giving the program a 5 month window instead of 3 months. This should lessen the hectic burden on the committee members in planning and organizing the series.
3. An event in conjunction with the PA Open House.

The committee is also outlining committee members' responsibilities for each event so committee members can participate as appropriate given their schedules, etc.

Special Events Committee: David Kralik, Chair and Audrey Wennink, Co-Chair
The committee has traditionally planned three main big events: holiday party in December, including current students; board Awards Ceremony (usually in February) – to honor contributions of alumni or others in the field who have contributed significantly to the fields and to CUPPA, including Steve Friedman in 2004, Greg Longhini in 2005, and the Chicago Federal Executive Board, in 2006.e; and a summer family-oriented event

David asked everyone to think about possible honorees for the Awards Ceremony in Winter 2007. Bob Rice explained that the awards ceremony is a way for board members to celebrate the work being done in the field and to raise the awareness of the association; to help fund the work of the board; and for board members to get to know each other better.

In the past, for the summer family event, we have had an urban garden day at North Park Nature Center and a CTA brown line train tour.

Audrey Wennink reported on plans for this year's family event: This year, the event will take place in early September, it will be a picnic at Garfield Park – possibly with an informal speaker on the changes that have happened at the park in recent years; Garfield's Market will be open; we will have boxed lunches; price will be approximately \$10 per person. The boxes may cost \$8 and the extra \$2 could cover a post card mailing as well as other costs for the event, such as drinks, utensils, ice, and other miscellaneous items. Agreement was reached on the date: Sunday, September 17 at 12 or 12:30

Membership and Marketing Committee

Catherine Krannenberg Chair, unable to attend, Nancy Cohen, Co-Chair, unable to attend.

Committee helps market events; keeps an updated list of outlets for marketing
Develops and sends flyers to listservs and mails out flyers when needed
Plans are to enhance the Membership work of this committee

Student and Alumni Connections Committee

Joe Selbka, Chair, unable to attend

Committee's role:

Get speakers for UPP and PA classes

Mentoring and Portfolio Review

Interacting with the students through a semi-regular bar night. This has only happened once but we would like to have it be quarterly or more or less often.

Bob Rice went over the role of the committee in securing class speakers from amongst alumni and other professionals. Board members were encouraged to let us know if they would like to be contacted to speak, however, they were also informed that as board members they've automatically been added to the list as potential speakers and may be contacted.

Mentoring and Portfolio Review involves coordinating and volunteering for the session, which is held in early Spring before the students start looking for jobs. There is a need to bring in people to the session from a wider variety of experience and next year's event may need to have students sign up in slots so we're able to have enough one-on-one review.

COMMITTEE MEMBERSHIP

The president reviewed the rules of board membership related to board committees. Each board member should join at least 1 committee. If a Board member joins one committee, it doesn't mean that he or she can't work on another committee's activity. Committee participation means Board members should help in some way with the event or activity and ideally will attend.

Carrie also talked about the work involved in developing and putting on these events; if there are only a few people working on these events, it is difficult; board members can volunteer to work on very discrete activities involved in each event. With this number of people, none of us should be overly burdened, unless we want to be.

With the expanded board we want to reserve quarterly board meetings for updates from Committees, new business, and board member interaction, not committee work details except for those that really need full board input. Committees should have meetings outside the board meetings and should coordinate by email or phone or the wiki. They might also meet before or after the board meetings.

Jodi asked that the Board Profile Sheet be filled out by all unless they have done so already – fill out and leave with Jodi tonight.

Profile sheets will be assembled, including willingness to chair, as well as membership of committees. Board members will be notified which committee they are on and whether they could be chair.

FINANCIAL UPDATE AND ADOPTION OF NEW BUDGET

The Board reviewed financial sheet and proposed budget for FY 2007

The Association is a sponsor to the Planners Network Conference
300 people have signed up

Noah moves and Bob 2nds; Budget approved

UIAA ALUMNI ASSOCIATION
CUPPA Constituent Leader Award Recipients

GENERAL ELECTION

Board Slate Vote

Additions to the printed slate distributed to the Board:

Tara Childs, MPA '06

Andrea Traudt, MUPP '06

Sarah Klipfel Wiebenson, MUPP '06

Todd S. Wolcott, MUPP '03

Helene moves and Abraham 2nds to accept the slate; Approved

Officer Vote

Carrie Makarewicz, President

Bob Rice, Vice President

Helene Berlin, Secretary

Treasurer is open --

Al Riley moves acceptance and Noah 2nds to accept Peg Laemle as treasurer
Executive Committee slate was approved.

TENATIVE BOARD MEETING SCHEDULE

Sept 26, 2006

Dec 6, 2006 Holiday party

Jan 23 2007

Mar 20 2007

June 5 2007

Meeting Adjourned