

University of Illinois at Chicago – Department of Public Administration
MPA Capstone Application Form
Fall 2010

Please complete the application below and mail or email along with Request for Proposal (RFP) to:

Margaret LaPorte
Department of Public Administration
412 S. Peoria (M/C 278), Chicago, IL 60607
Email: mlapor1@uic.edu
Phone: (312) 996-5129

Applicant Contact Information

Date of Application	
Organization Name	
Organization Address	
Organization Website	

Project Liaison Contact Information

Name	_____
Title	_____
Phone	_____
Email	_____
Fax	_____

Project Field - Using the following classifications, please indicate the field of your proposed project. Please specify all that may apply.

<input type="checkbox"/> Local Government	<input type="checkbox"/> Survey Research
<input type="checkbox"/> Public Management	<input type="checkbox"/> Information Management
<input type="checkbox"/> Nonprofit Management	<input type="checkbox"/> Performance
<input type="checkbox"/> Budget & Finance	<input type="checkbox"/> Strategic Planning
<input type="checkbox"/> Data Analysis	<input type="checkbox"/> Program Evaluation
<input type="checkbox"/> Human Resources	<input type="checkbox"/> Other, please specify _____

Organization Description - Below, briefly describe your organization or unit, including mission, scope of work, key program activities and target population.

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Capstone Project Overview - Please describe the scope of the project that you are proposing for an MPA Capstone Project. *Include: (1) A brief overview of the issue or problem. (2) Why this issue is of particular relevance to your organization at this time and the practical implications of this issue or problem.*

Specific Tasks - *Please list potential activities the Capstone Team might engage in (i.e. conduct literature review, create and deliver surveys, analyze existing data, create a database).*

Skills - *Please list specific skills or qualifications that would be helpful for the Capstone Team to have in order to address this problem (e.g. proficiency in specific computer software, accounting skills).*

Deliverables - Please describe the deliverables that are expected of the MPA Capstone Team at the completion of the project (e.g. survey, evaluation instruments, draft policies, data analysis, report, recommendations etc).

Special Considerations - If applicable, please describe any special considerations that the Department of Public Administration and/or the Capstone Team should be aware of, including anticipated obstacles.

Submit Applications to: Margaret LaPorte, Department of Public Administration, 412 S. Peoria (M/C 278),
Chicago, IL 60607 • Phone: (312) 996-5129 • Email: mlapor1@uic.edu •
http://www.uic.edu/cuppa/pa/current_students/capstone.html