

# UIC REQUEST FOR CHANGE OF GRADUATE PROGRAM

For use by students in the:

Graduate College (all programs) MC 192

Master of Business Administration (MBA) MC 077  
 Master of Engineering (MENG) MC 171  
 School of Public Health (MPH/DrPH) MC 922  
 Master of Social Work (MSW) MC 309

**Note: This form cannot be used to change between nondegree and degree status**

## I. This section to be completed by student

Student name (print legibly) _____	Term/Year of requested change 20FS- 20FY- _____	Visa type (eg. F-1) _____
Mailing Address (print legibly) _____	Present college-program code / Degree-sought 20FS - 5209NDEG 20FY- _____ <u>GSAV Certificate</u>	
City, State, Zip code (print legibly) _____	New college-program code / Degree-sought _____	

Student UIN (required) \_\_\_\_\_

Social Security Number (optional) \_\_\_\_\_

Check one:  Change of degree and/or program code     Add second program code  
 If you are adding a second program code, specify request of:  Concurrent     Joint-degree

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

## II. This section to be completed by current program

Authorization for release 20FS- 5209NDEG GSAV Certi If simultaneous enrollment requested above rather than transfer,  
 from college-curriculum: 20FY- \_\_\_\_\_ specify:  Concurrent     Joint-degree     Not approved  
 College-program code / Degree-sought \_\_\_\_\_

(Print name, DGS or Head) \_\_\_\_\_

(Signature, DGS or Head) \_\_\_\_\_

(Date) \_\_\_\_\_

## III. This section to be completed by program to which student is applying

Authorization for acceptance 20FS- \_\_\_\_\_  Denied     Approved-Term effective: \_\_\_\_\_  
 into college-curriculum: 20FY- \_\_\_\_\_ / \_\_\_\_\_  
 College-program code / Degree-Sought \_\_\_\_\_ Status (check one):  Full     Limited\*     Nondegree\*\*  
 \*If limited status attach a copy of limited admission letter  
 \*\*Nondegree students may only change curriculum code  
 If student and current program indicated simultaneous enrollment above, specify:  Concurrent     Joint-degree     Not approved

(Print name, DGS or Head) \_\_\_\_\_

(Signature, DGS or Head) \_\_\_\_\_

(Date) \_\_\_\_\_

## IV. This section to be completed by OIS for F-1, J-1 or J-2 Visa holders only - otherwise leave blank

International students in F-1, J-1, or J-2 status must obtain approval of the Office of International Services for any change of program.

(Print name, OIS official) \_\_\_\_\_

(Signature, OIS official) \_\_\_\_\_

(Date) \_\_\_\_\_

## V. For use by Graduate College only, unless student is transferring to either MBA, MENG, MPH, DrPH, MSW

Student UIN \_\_\_\_\_ Effective Term \_\_\_\_\_ Level \_\_\_\_\_

Change of Curriculum: From 20FS- \_\_\_\_\_ To 20FY- \_\_\_\_\_ Curriculum 20FS- \_\_\_\_\_ Add 2nd 20FS- \_\_\_\_\_  
 20FY- \_\_\_\_\_ To 20FY- \_\_\_\_\_ Remains: 20FY- \_\_\_\_\_ Program: 20FY- \_\_\_\_\_  
 College-program/degree sought    College-program/degree sought    College-program/degree sought    College-program/degree

New degree sought: \_\_\_\_\_ New expected graduation date: \_\_\_\_\_ / \_\_\_\_\_  
 (Month/Year)

Authorized College Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**STUDENT: ATTACH A PETITION FOR TRANSFER OF CREDIT, IF APPLICABLE**