


# just \$50! Adobe PDF



Collecting electronic homework exposes you to the risk of virus infection. PDF is one of the safest formats.

## The Ideal Format for Document Sharing in the Online Classroom



- Do you collect electronic homework from your students?
- Do you have a diverse student population using different programs and operating systems?
- Do you want to grade and comment right on the electronic documents?
- Do you distribute documents that use complex layouts and formatting?
- Do your students need to collaborate on team projects?
- Do you want to protect your intellectual property?

Then Adobe's **Portable Document Format** is the solution for your needs and more. It provides a platform- and software-independent way of transferring documents while preserving all formatting and layout exactly. It also offers security options, e.g. letting you disable printing or changes to your documents. Its review features are second to none, and it is easy to create from any application. 

Area	Basic Features	Intermediate Features	Advanced Features
PDF creation	Print via PDFwriter or Distiller Printer drivers from any application	Some apps create PDF natively, preserving interactive features	Convert PostScript to PDF via Distiller or GhostScript
Fonts and Layout	Linebreaks, spacing, <b>bold</b> , <i>italics</i> etc. are always preserved	Embed Fonts or subsets as desired (printer options) 	Alter Font attributes with TouchUp-Text tool in Adobe Acrobat
Navigation	Scroll and pan; search; zoom in/out; use default magnifications	use bookmarks in table of contents; follow hyperlinks; previous/next view	Click to advance through articles; go to specific page; use page thumbnails
<a href="#">Hyperlinks</a>	Use Web Capture to create offline, printable archive of entire or partial website, with all hyperlinks intact	Create hyperlinks, bookmarks, footnotes in MS Office, use PDFmaker to preserve them in resulting PDF	Create links and bookmarks manually in Adobe Acrobat, set and change views and zoom levels
Re-using content	Select and copy text with Acrobat Reader (when allowed)	Copy formatted text or text columns; copy rectangular screenshot	Acrobat exports entire document as RTF; exports all images
Review Features	Create sticky notes, highlights, stamps, all auto-marked with date and author's name	Record voice-annotations; export, sort and summarize comments	Import comments from other reviewers; use file attachments; design custom stamps
Editing	Delete or rearrange pages via thumbnails; combine multiple PDFs or extract pages	Touch up single lines of text, change font properties and object placement	Edit line graphics with Illustrator and bitmaps with Photoshop
Security Options	Disable printing, copying, changing; require password to open document	Use digital signatures, e.g. for verifying versions	Assign individual privileges to authenticated users
Paper to PDF	Scan into Acrobat or scan to TIFF, then print to PDF (creates image-data only, large file)	Paper Capture plugin allows basic OCR to convert to smaller, searchable text-PDF 	Acrobat Capture server for processing lots of paper into multiple electronic formats 