

Meeting Minutes
Chancellor's Committee on the Status of Women
Academic Professional Sub-Committee

November 25, 2008, 12:00 p.m.

Attendees: Jacquelyn Jancius, Kimberly Clark, Delania McCormick, Charese Jackson, Sara Spiegel, Olamide Jarrett, Kris Zimmermann

I. Old Business

A. Jacquelyn reviewed the minutes from the last meeting. There were no changes to the minutes.

B. Task Force Updates

1. Mentoring Task Force:

- Kris gave an update from the mentoring task force, which met the previous week.
- The mentoring task force is looking for a department in which to sit.
- The group would like to begin to pilot the mentoring program in the summer.
- Kimberly expressed interest in joining the mentoring group.

2. Education and Professional Development Task Force:

- Kris gave an update on the education and professional development task force, which decided to meet after the Nov. 20 event, where we conducted a survey to obtain feedback about interest in a professional development series.
- Due to the difficulty in implementing the survey, we decided to make the survey available online, and meet after the survey was closed.
- Kimberly said the Academic Advising Group is also trying to develop a professional development series, so we should stay in touch with her for potential partnership opportunities.
- A suggested topic for the professional development series was "negotiation skills", including how much can you negotiate in the UIC environment and practicing negotiation skills.

II. New Business

A. Summary of Woman of the Year Award

1. Jacquelyn gave an overview of the Woman of the Year event. There was some discussion about the audience of the event, and confusion about who is invited. Jacquelyn and Kris explained that it is open to everyone, and described it as a good networking opportunity. They said they would let the broader committee know that future announcements should clarify that the event is open to everyone.

B. Summary of Professional and Educational Resources Event co-sponsored with APAC

1. Approximately 60 people attended the event on November 20.
2. The powerpoint used at the event, which links to various campus resources, is now posted on the AP subcommittee page of the CCSW website: <http://www.uic.edu/depts/ccsw/committee/AP.html>. (Direct link: [http://www.uic.edu/depts/ccsw/committee/minutes AP/Employee Resources.pdf](http://www.uic.edu/depts/ccsw/committee/minutes_AP/Employee_Resources.pdf))

C. Update on AP grievance policy

1. The grievance policy for APs has been updated, and is available here: <http://www.uic.edu/depts/hr/relations/PolicyDocs/HRPP%201100/110111808.pdf>
2. There was a suggestion to hold a brownbag event with someone from HR who can go over the new grievance policy, possibly in February.

D. Planning for spring events:

1. Cynthia Klein-Banai; Campus Sustainability
 - Kris suggested holding this at the end of March, and linking it to Women's Heritage Month.
2. "Revealing Your Hidden Talent"
 - Kris and Jacquelyn gave a history of "Revealing Your Hidden Talent", and asked for suggestions on individuals with talents they might like to share.
3. Advancing Your Research Career as an Academic Professional
 - Kris felt like the subcommittee might have enough to do in the spring, and suggested postponing this event until next year.

Meeting Schedule:

Tuesday, January 27, 12:00-1:00 p.m., SES 2214
Tuesday, February 24, 12:00-1:00 p.m., AOB 202B
Tuesday, March 17, 12:00-1:00 p.m., SES 2214
Tuesday, April 28, 12:00-1:00 p.m., AOB 202B