

To: ENGREXPO@uic.edu  
From: Chris Kuypers <ckuype1@uic.edu> (by way of "James T. Muench" <jmuench@uic.edu>)  
Subject: EXPO PHASE 3 - Posting of Judging Form & etc.  
Cc: ckuype1@uic.edu, hdarabi@uic.edu  
Bcc:  
Attached:

TO: 397 Students

FROM: Chris Kuypers  
EXPO Chair

1. Please be aware that I have initiated EXPO PHASE 3 which I shared with you in my presentation to your class (ECE students, we'll be meeting next week, watch your email). **PHASE 3 is the our posting of the judging form.** This form includes the criteria on which your project will be judged. READ IT CAREFULLY. You will see two sections of judging, Technical Quality and Presentation Quality. Each section includes 6 points which the judges will score using a system of (1) Poor, through (5) Excellent.

A copy of the judging form can be found at:

[www.engr.uic.edu/expo/expo2009/Judge\\_Sheet.pdf](http://www.engr.uic.edu/expo/expo2009/Judge_Sheet.pdf)

**How your team performs is now up to you! Sharpen your presentation skills & make sure all team members are knowledgeable and participating!**

2. **Update on EXPO Program book:** Your abstracts are now being formatted for publication. If you have not yet turned in your abstract, you may be in jeopardy of not having it included in the program. SEE ME if there is a problem!!!!

3. **REMINDER: Take pictures of your project** as it is in progress (refer to powerpoint presentation on EXPO) and send two of the best pictures to Mr. Ray Matthes at: tmatthes@uic.edu  
Mr. Matthes is Media Director for Engineering and prepares a slide show with all pictures he receives. TURN THEM IN as soon as possible so you don't forget.

4. If you intend to use a poster, come by to see the sample poster hanging outside my office in room 111 SEO