

UNIVERSITY OF ILLINOIS AT CHICAGO

Engineering Scholarship/Award Program
College of Engineering
851 S. Morgan Street, SEO 123, M/C 159
Chicago, Illinois 60607-7043
Phone: (312) 996-3463 • Fax: (312) 413-3365

Instructions for Spring 2009 Scholarship/Award Competition

Eligibility. *Continuing* UIC Undergraduate Engineering students with 30 or more total semester hours, including 13 or more at UIC, and UIC GPA of 3.00/4.00 or higher are eligible to apply. *Continuing students* for this competition are defined as those enrolled for 8 or more semester hours in Fall and Spring semesters of the 2008/2009 academic year. Selections will be announced in April 2009, and financial awards will be distributed during the 2008/2009 academic year. Scholarships/Awards will be disbursed in two equal installments. Students who expect to complete their degrees in May or July 2008 should not apply for these scholarships. Students completing their degree in the Fall of 2009 will receive 50% of their award.

General Instructions. *Do not attach a resume* in place of the Application Form. You are limited to the space provided in each section of the application, so include the *information that is most important or pertinent* (especially for *items II, IV, VI, VII*) – do not attach additional sheets of paper for them. Attachment for *item IX – Statement of Scholarly and Professional Goals* should be approximately 250 words (one double-spaced typed page). Include *sealed envelopes* with recommendations provided by nominators *with* your application package. You do not have to provide copies of your academic and financial records, but you *must sign item X* so that your application can be processed. Incomplete applications will not be returned. However this may adversely affect their evaluations.

Specific Instructions

I. Applicant Information. Complete *all* sections. *Demographic information* is necessary because some awards have restrictions based upon academic level, major, residence, and honor society membership (item IV), and some donors indicate *preferences* for heritage (item III) and for under represented groups in engineering – African American, American Indian, Hispanic, as well as women. In accordance with the law, all preferences will be treated as *nonexclusive preferences*.

II. Awards, Honors & Other Recognition. Use correct names or titles.

III. Parental Employment Information. One award indicates preference for children of employees of specific companies.

IV. Memberships & Activities in Engineering Societies. List positions in engineering society chapters and organized college activities such as Engineering EXPO & E-Week. You may also list volunteer activities through student societies such as tutoring and mentoring.

V. Other Activities. Volunteer community activities and personal hobbies.

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VI. Current Scholarships/Financial Aid. If you filed a Financial Aid Application with the Financial Aid Office, include information on your *unmet financial need* and type(s), date(s) and amount(s) of your scholarships, grants and loans. [If you have not filed an application for financial aid, it is *strongly recommended* that you do so by contacting the Financial Aid Office, Student Services Building (SSB), 1200 W. Harrison, Room 1800]

VII. Post High School Employment Record. List campus and non-campus jobs held after completion of high school.

VIII. Letters of Nomination. Ask faculty/administrative staff for these Letters of Nomination. You must approach the nominators personally and give them sufficient lead time to prepare the letters. Obtain these letters from the nominator in a *sealed envelope*. Nominator should sign the envelope across the seal, and address it to: Engineering Scholarship Committee, M/C 159, SEO 123; Ref: Recommendation Letter for _____. Include two sealed envelopes with Letters of Nomination/Recommendation *with* your application packet.

IX. Statement of Scholarly & Professional Goals. This statement should be approximately 250 words (one double-spaced typed page). You may include plans for advanced studies in engineering or interdisciplinary fields, your potential career choices, and possible influence(s) of prior part-time work experiences, including Co-op experiences, and of undergraduate research experiences.

X. Permission for Release of Records. By signing this section, you authorize the Office of Admissions and Records, the College of Engineering and the Financial Aid Office to release your academic and financial records for the purpose evaluating your Scholarship/Award Application.

Deadline. Completed application, all supporting materials – including the Statement of Scholarly and Professional Goals and Letters of Nomination in sealed envelopes – must be received by **Wednesday, February 25, 2009** at the College of Engineering Office, M/C 159, SEO 123; Attn: Dr. Michael McNallan.

Announcement. Scholarship/Award recipients will be announced in April 2009. Amounts will be credited to student accounts through the Financial Aid Office during the 2009/2010 academic year.