

# Earning Continuing Education Credit On GLRSN Teleconferences



The Great Lakes Regional Stroke Network is pleased to be able to provide contact hours for nurses and continuing education credits for speech language pathologists (through Illinois Department of Regulation) and occupational therapists (through IDPR) on quality of care teleconferences whenever possible. If you are requesting these types of credit, please acquaint yourself with this process. Effective immediately, there can be no exceptions.

## **Do I need to register?**

Yes. ALL participants, whether you want continuing education credits or not, MUST register for all GLRSN calls. This ensures that we have adequate phone lines and helps us report back to our funders. If you do not register, you cannot receive continuing education credits.



## **How do I register?**

Go to <http://glrsn.uic.edu>. Under the “Upcoming Events” section of the Home Page, will be a listing of the upcoming Quality of Care teleconferences. Click on the registration button. A registration screen will appear. Complete this screen and click the “submit” button. You will then receive a confirmatory email with the dial in number and additional information.

## **What information do I need to provide when I register?**

All of the fields on the registration screen are required. Effective immediately, if we do not have your complete name, address including city, state and zip as well as phone number and email, we will not be able to issue a continuing education certificate as required by our co-provider, Oakton Community College.

## **What if I don't know how many people will attend?**

This is fine and frequently happens. However, please note that continuing education certificates can only be issued for people who provide complete registration information and their attendance can be verified with the telephone company report.

## **Where do I get the speaker's presentation and handouts?**

We strive to have the actual presentation and handouts on the GLRSN website (<http://glrsn.uic.edu>) homepage at least one week prior to the call. However, we are dependent on the speakers getting their presentations to us in a timely manner in order to do this. At times, speakers may refer to slides or handouts that they have not provided. We make every effort to get these materials.

## **How many continuing education credits will I get?**

1.0 contact hours for nurses, 1.0 clock hours for SLP, 1.2 contact hours for OT

## **Are SLP, OT, PT continuing education credits also available?**

Yes! Beginning July 1, 2009, the GLRSN will be able to offer Occupational Therapist contact hours and Speech Language Pathologist clock hours. At this time, we are not able to offer Physical Therapist contact hours but we understand that frequently if one professional organization provides continuing education credits it is likely they will be accepted from another professional organization. Please check with

your state's professional credentialing organization.

### **How do I get continuing education credits?**

After you have registered, you will receive a confirmation email that also contains the link to the evaluation that you should complete after the call. There will also be a link to the evaluation on the GLRSN homepage (<http://glrsn.uic.edu>) by where you registered. Once you have completed the brief online survey, send an email to [hedworth@uic.edu](mailto:hedworth@uic.edu) stating that you have completed the evaluation and which kind of continuing education credits you are requesting (Nursing, SLP, OT). You will be issued a continuing education certificate within 30 days via email.

Every attempt is made to send an email to all participants with the link in the email as well. If you have not received an email with the address in 72 hours, go to the website (<http://glrsn.uic.edu>), click on the link to the evaluation and then send an email to [hedworth@uic.edu](mailto:hedworth@uic.edu) saying that you have completed the evaluation and stating which kind of continuing education credits you are requesting (Nursing, SLP, OT).

### **The call has been over for 3 days and I still don't have my email with the link to the evaluation. What do I do?**

Go to the website at <http://glrsn.uic.edu> and click on the link for the evaluation. Once you have completed the evaluation, send an email to [hedworth@uic.edu](mailto:hedworth@uic.edu) stating which kind of continuing education credits you are requesting (Nursing, SLP, OT).



### **We had several people sitting in on the call. They did not register. Can they get continuing education credits?**

Yes. They will need to send in their complete contact information including complete name, address including city, state and zip as well as phone number and email. They also should go to the website, follow the link to the evaluation and send an email to [hedworth@uic.edu](mailto:hedworth@uic.edu) when completed stating which kind of continuing education credits you are requesting (Nursing, SLP, OT). Once their participation on the call is confirmed, they will receive a certificate.

### **What if I do not have a work email?**

You may use a personal email for communication purposes. It will not be shared.

### **I have a group of people listening to the call. They do not have internet access to complete an evaluation. What do I do?**

In extreme circumstances like this, arrangements can be made with the GLRSN Program Manager to provide paper copies of the evaluation to you ahead of time and have your participants complete the evaluation right after the call. Contact Angela at [hedworth@uic.edu](mailto:hedworth@uic.edu) for more information.

### **How soon after the call may I request continuing education credits?**

As soon as possible, no later than 30 days.

### **I do not live in Illinois, Indiana, Michigan, Minnesota, Ohio or Wisconsin. Can I still get continuing education credits?**

You can still receive a certificate, however, the credentialing organization in your state may not accept it. Please check with your state's professional credentialing organization.