

UIC

New Employee
GUIDEBOOK

2011-2012

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Mission

To create knowledge that transforms our views of the world and, through sharing and application, transforms the world.

To provide a wide range of students with the educational opportunity only a leading research university can offer.

To address the challenges and opportunities facing not only Chicago but all Great Cities of the 21st century, as expressed by our Great Cities Commitment.

To foster scholarship and practices that reflect and respond to the increasing diversity of the U.S. in a rapidly globalizing world.

To train professionals in a wide range of public service disciplines, serving Illinois as the principal educator of health science professionals and as a major healthcare provider to underserved communities.

History

For more than a century, the University of Illinois at Chicago has had an extraordinary history, for it truly evolved out of the needs of the people of Illinois. The University of Illinois at Chicago traces its origins to several private health colleges founded during the late nineteenth century, including the Chicago College of Pharmacy, which opened in 1859, the College of Physicians and Surgeons (1882), and the Columbian College of Dentistry (1891).

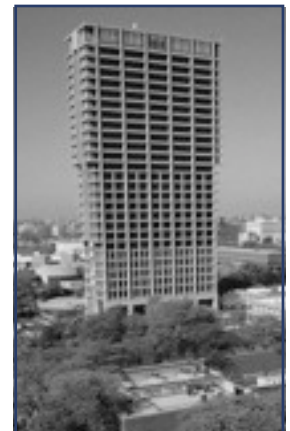


The University of Illinois was chartered in 1867 in Champaign-Urbana, as the state's land-grant university. The Chicago-based health colleges affiliated with the University in 1896-97, becoming fully incorporated into the University of Illinois in 1913, as the Colleges of Medicine, Dentistry, and Pharmacy. Medical education and research dramatically expanded in the succeeding decades, leading to the development of several other health science colleges, which were brought together as the Chicago Professional Colleges of the University of Illinois. In 1961, these colleges became the University of Illinois at the Medical Center (UIMC).

Following World War II, the University of Illinois increased its presence in Chicago by creating a temporary, two-year branch campus, the Chicago Undergraduate Division. Housed on Navy Pier, the campus accommodated primarily student veterans on the G.I. Bill. The campus was not a junior college, but rather had a curriculum based on Urbana's courses, and students who successfully completed the first two years requirements could go on to Urbana and finish their degree.

History (continued)

Classes at Navy Pier began in October 1946, and each semester around 4,000 students enrolled. As Chicago had no comprehensive public university at that time, most students were first generation college students from working families, who commuted from home. Demand for a public university education in Chicago remained high, even after the first wave of veterans passed, so the University made plans to create a permanent degree-granting campus in the Chicago area. After a long and controversial site decision process, in 1961, Mayor Richard J. Daley offered the Harrison and Halsted site, in Chicago's historic Near West Side, for the new campus.



Named the University of Illinois at Chicago Circle (UICC), the new campus opened in February 1965. Unlike the Navy Pier campus, Circle was a degree-granting institution, with ambitions to become a great university. Many of the newly recruited faculty came because it was connected to a strong research university and they pushed for rapid development into a research-oriented school emphasizing graduate instruction. Within five years of the campus' opening, virtually every department offered graduate degrees.

In 1982, the Medical Center and Circle Campus consolidated to form the University of Illinois at Chicago (UIC). This merger strengthened the University's potential for scholarly excellence, and pushed UIC to Carnegie Research 1 institution status in 1987.

UIC launched its latest initiative in 2000, the development of South Campus, providing increased resident living space and research facilities. Through its history, UIC has been a leader in the development of a new model of higher education: the comprehensive urban research university.

Facts

- Largest university in Chicago
- Over 25,000 students
- Over 12,000 faculty and staff members
- 15 colleges
- 91 bachelor's degrees
- 89 master's degrees
- 63 doctoral degrees
- 1 in 10 Chicagoans with degrees graduated from UIC
- Over \$340 million per year in research expenditures
- Top 50 research institution
- City's primary health facility
- Largest medical school in United States
- 1 in 6 Illinois doctors is a UIC graduate
- 1 in 3 Illinois pharmacists is a UIC graduate
- 1 in 3 Illinois dentists is a UIC graduate

Transportation

There are many ways to get to UIC. You can take a CTA bus or train, a Metra train, a South Shore train, or drive. Of course, if you live close enough, you can also walk or ride your bike.



Click on the links below for more detailed information on these different options.

[CTA](#)

[Metra](#)

[South Shore Line](#)

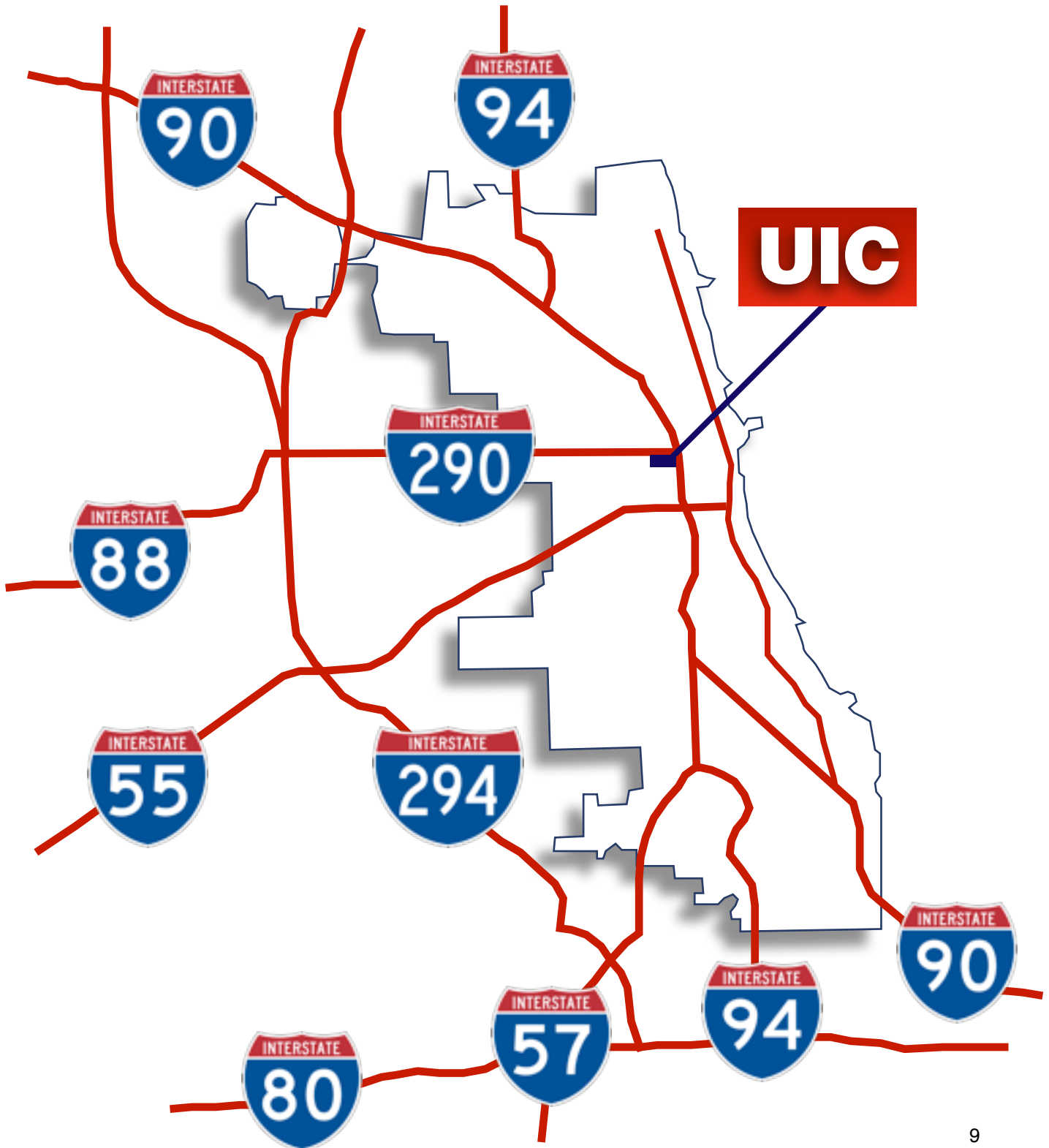
[Parking Rates](#)

[Bike Map](#)

[Bike Registration](#)



Highway Map



Transit Benefit Program

The Transit Benefit Program allows benefits eligible UIC employees to set aside \$50, \$90, \$120, \$140, \$170, or \$230 per month for commuting expenses. These funds must be used for transportation expenditures on CTA, RTA, Pace, South Shore, or Metra and will be deducted from your taxable income.

Click on the link below to learn more.

[Transit Benefit Program](#)



Accessibility

The UIC-Halsted, Illinois Medical District, and Polk “L” stops are wheelchair accessible. CTA buses and the UIC intracampus bus are also wheelchair accessible.

Paratransit services are available through UIC as well.

Click the links below for more information on accessibility.

[Intracampus Bus](#)

[Chauffeur Service](#)

[Paratransit Service](#)

[Red Car Service](#)

[Office for Access and Equity](#)

[Disability Resources](#)



Policies

As a new UIC employee, you need to familiarize yourself with the policies of the University.

Click on the links below to read about UIC's policies on different topics.

[Human Resources Policies](#)

[University Policies](#)



Sustainability

The Office of Sustainability helps coordinate initiatives on campus that bring UIC toward greater social, economic, and environmental sustainability. Current initiatives include improvements to campus-wide recycling, active transportation options, and energy efficiency; all are strategies in UIC's first Climate Action Plan.

Click on the link below for more information.

[Office of Sustainability](#)



Staying Up-To-Date

There are many ways to stay up-to-date on activities and events at UIC. You will automatically receive e-mail updates. You can always check UIC's homepage. You can also follow UIC ("UIC News") on Facebook and Twitter. When you are on campus, you can grab a copy of The Chicago Flame, UIC's student newspaper.

Click on the links below for more information.

[UIC Homepage](#)

[UIC News on Facebook](#)

[UIC News on Twitter](#)

[Chicago Flame](#)



facebook

twitter

www.uic.edu



Finding People

Finding the contact information for a person or department is simple. Simply go to the Find People page on UIC's website.

Click on the link below to try it out.

[Find People](#)

The screenshot shows the 'Find People' page on the University of Illinois at Chicago website. The page is titled 'Find People' and features a search interface with three main sections: 'Individuals', 'Departments', and 'Web pages'. Each section has a search box and a 'SEARCH' button. The 'Individuals' section includes fields for Last Name, First Name, and Field, with a tip: 'Tip: Typing jones into the Last Name field will retrieve too many entries to display. But, adding it to the First Name will narrow the search.' The 'Departments' section has a Department field and a tip: 'Tip: Search for contact information for a specific department or just select Department Search to browse the unit listing.' The 'Web pages' section has a Search words field and a tip: 'Tip: This will search most all UIC Web pages for files containing any of the words you have entered.' The page also includes a navigation menu with links for 'Find People', 'Departments A-Z', 'Library', 'Athletics', 'Contact Us', 'Directions', and 'Login'. The UIC logo is visible in the top left corner.

Dining

UIC Dining Services operates facilities throughout the campus that are designed to meet the nutritional needs and the environmental expectations of University students, faculty, staff, and visitors.

Our food service contractor maintains All-You-Care-To-Eat dining locations, as well additional dining facilities across campus, including the Dean's Room.

UIC Dining Services manages subcontractor services including Burrito Bravo, Café Descartes, Frank N' Fries, Port Center Café, Sbarro, Subway, and Wendy's.

A variety of venues provide a wide range of menu options from beverages and snacks to full meals.

Click on the link below for more detailed information on locations, hours, and meal plans.

[Campus Dining](#)



Recreation

There are a variety of recreational opportunities on the UIC campus. As an employee, you will have access to gyms, weight rooms, pools, outdoor fields and courts, and a climbing wall.

Click on the link below to get more specifics.

[Campus Recreation](#)



Children's Center

UIC Children's Center is located at two on-campus sites. The Children's Center provides full-day early childhood education services to 90-96 preschool children of UIC students, faculty, and staff. The children range in age from two years, nine months to six years. All children must be toilet trained.

As well as providing quality, developmentally appropriate full-day preschool services, the Children's Center serves as a demonstration site for the constructivist early childhood curriculum developed by former UIC professors Constance Kamii and Rheta DeVries and based upon the theory of Swiss psychologist Jean Piaget.

Both Children's Center sites are accredited by the National Association for the Education of Young Children and licensed by the Illinois Department of Children and Family Services.

Click on the link below to learn more.

[Children's Center](#)



Safety

UIC has its own police force that works closely with the Chicago Police Department. The UIC Police Department is headquartered at the Maxwell Street Station.

If you have an emergency on campus or witness suspicious activity, call UIC Police at:

(312) 355-5555

Please make a note of this number or put it in your cell phone. In the case of an emergency, you can also use one of the 1,200 emergency call boxes (called Startels) located on campus. Simply press the red button and you will immediately be connected to UIC Police. For non-emergencies, call (312) 996-2830.

Click on the link below to learn about services provided by UIC Police

[UIC Police Homepage](#)

From an on-campus phone:



Professional Development

There are many opportunities to learn and grow at UIC. The MyCareer website provides information and courses to help you do your job more effectively and advance at UIC. Departments in the School of Continuing Studies also offer courses. Tuition waivers for public Illinois universities are available to certain eligible UIC employees.

Click on the links below to see specific offerings and learn more about tuition waivers.

[MyCareer](#)

[Office of Continuing Education](#)

[Office of External Education](#)

[Summer Session](#)

[Tutorium of Intensive English](#)

[UIC Online](#)

[Tuition Waivers](#)



NESSIE

NESSIE (which stands for “Net-driven Employee Self-Service Information Environment”) is an online resource that contains information on payroll, benefits, vacation time, holidays, sick leave, and more. NESSIE has two components: NESSIE New Hire and NESSIE Standard. As a new employee, you will need to log in to NESSIE New Hire to provide demographic information, fill out employment forms, complete ethics training, and schedule a benefits orientation. After that, you will use NESSIE Standard to review information on topics such as compensation and benefits.

Below, you will find the links to both versions of NESSIE.

[NESSIE New Hire](#)



[NESSIE Standard](#)



Getting Involved

There are many ways to get involved at UIC. Attend events on campus. Consider joining an advisory committee or a Chancellor committee. And, talk to your colleagues about opportunities for making your voice heard and shaping UIC's future.

Click on the links below to get started.

[Event Calendar](#)

[Academic Professional Advisory Committee](#)

[Chancellor Committees](#)

