

Schedule of Approved Holidays for UIC Academic Year 2009

GROUP A* - - *Applies to all staff members except those listed under Group B:*

HOLIDAY	DAY OBSERVED
Labor Day	Monday, September 1, 2008
Thanksgiving Day	Thursday, November 27, 2008
Designated Holiday #1	Friday, November 28, 2008
Gift Day, One-Half Day (a.m.)	Wednesday, December 24, 2008
Excused Day, One-Half Day (p.m.)	Wednesday, December 24, 2008
Christmas Day	Thursday, December 25, 2008
Designated Holiday #2	Friday, December 26, 2008
New Year's Day	Thursday, January 1, 2009
Martin Luther King Day	Monday, January 19, 2009
Memorial Day	Monday, May 25, 2009
Independence Day (observed)	Friday, July 3, 2009
Plus	
Two Floating Holidays	

** Group A is encouraged to use vacation time or floating holidays on the designated reduced services days: Monday, December 29, 2008; Tuesday, December 30, 2008; Wednesday, December 31, 2008; and Friday, January 2, 2009.*

GROUP B- - *For employees working in the hospital, clinics, Office of the Vice Chancellor for Administrative Services, all departments under the Department of Facilities Management and Capital Programs, Environmental Health and Safety, Telecommunication Services, Facility and Space Planning, UIC Police Department, Campus Auxiliary Services, and Biologic Resources Laboratory:*

HOLIDAY	DAY OBSERVED
Labor Day	Monday, September 1, 2008
Thanksgiving Day	Thursday, November 27, 2008
Gift Day, One-Half Day (a.m.)	Wednesday, December 24, 2008**
Excused Day, One-Half Day (p.m.)	Wednesday, December 24, 2008**
Christmas Day	Thursday, December 25, 2008
New Year's Day	Thursday, January 1, 2009
Martin Luther King Day	Monday, January 19, 2009
Memorial Day	Monday, May 25, 2009
Independence Day (observed)	Friday, July 3, 2009
Plus	
Four Floating Holidays	

** Hospital employees required to work on December 24 are asked to schedule another day off between December 1, 2008 and January 31, 2009. Other employees required to work on December 24 must follow the Floating Holiday Rules and Procedures for scheduling their gift day.

When available, UIC Medical Center employees may find additional information regarding the holiday schedule for Christmas 2008/New Years 2009 at the UIC Human Resources website.

Please contact Cassandra Staudacher (cks@uic.edu) if you have any questions or need further information.