

UIC Employee Development Action Plan

Development Goals	Developmental Activities	Employee Comments	Target Dates for Activities

Please use the other side of this form and additional sheets if necessary.

Employee's signature

Date

Supervisor's signature

Date

Employee ID Label in this space.

All documents should be retained in a confidential department employee personnel file. **DO NOT RETURN TO HUMAN RESOURCES.**

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If this page is used, please initial: _____ Employee _____ Supervisor