

Program Coordinator: Technology
National Network of Libraries of Medicine, Greater Midwest Region
Library of the Health Sciences, University of Illinois at Chicago

The National Network of Libraries of Medicine Greater Midwest Region (NN/LM GMR) is seeking a knowledgeable, outgoing, energetic librarian to fill the Technology Coordinator position. The GMR is located in the Library of the Health Sciences, University of Illinois at Chicago.

RESPONSIBILITIES: This position is responsible for coordinating the technology program within the ten-state Greater Midwest Region in conjunction with other GMR staff members. The Technology Coordinator works with technology staff members from other regions of the NN/LM to develop and maintain the NN/LM Intranet and Web sites and advises the Associate Director on expenditures relating to GMR technology programs. This position serves as the systems administrator for the GMR and the NN/LM training classroom and is responsible for installing and maintaining of hardware and software for the GMR Office Staff. This position serves as a consultant to network members and identifies strategies for promoting awareness and use of new technologies to support improved access to electronic health information resources for librarians, health professionals, and the public. The Technology Coordinator develops technology training classes and presents and exhibits at meetings of librarians and health professionals. This position supports recipients of technology awards and contributes information about new technologies to the GMR blog and other regional and state publications.

MINIMUM QUALIFICATIONS: Master's degree in Library Sciences from an ALA accredited program; two to five years library experience, preferably in a health sciences library. Experience with NLM databases and services; demonstrated knowledge of Web design; working knowledge of MsQL, CSS and XHTML; experience with a variety of operating and network systems; teaching/training experience; curriculum development experience, including Web-based instruction; excellent written and oral communications skills; willingness to travel; and ability to transport and set up exhibit material.

SALARY/CONTRACT: Professional academic staff appointments in the UIC Library begin at \$45,000, but the salary is commensurate with experience; twelve month appointment with 24 days vacation; 12 days annual sick leave with additional disability benefits; 11 paid holidays; paid medical insurance (contribution based on annual salary; coverage for dependents may be purchased); two dental plans available; life insurance paid for by the State; participation in one of the retirement options of the State Universities Retirement System compulsory (8% of salary is withheld and is tax exempt until withdrawal); no Social Security coverage but Medicare payment required; physical examination at University Health Service is required upon appointment.

For fullest consideration apply by **March 31, 2008**, with supporting resume and the name and address of at least three references to:

Annie Marie Ford
Director of Library Human Resources
University of Illinois at Chicago
The University Library (M/C 234)
Box 8198, Chicago, IL 60680
FAX: 312.413.0424; E-Mail: lib-hr@uic.edu

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