LIBRARY INTERDEPARTMENTAL COMMITTEES, QUADRANTS,
TASK FORCES AS OF SEPTEMBER 15, 2004

I. LIBRARY STEERING COMMITTEE

Members:  Jay Lambrecht, Convener  William Jones
         Nirmala Bangalore   Gretchen Lagana
         Douglas Bicknese   Fifi Logan
         Alex Bloss        Bob Malinowsky
         Mary Case         Linda Naru
         Bob Daugherty    Victoria Pifalo
         Jo Dorsch        Ellen Schellhause
         Emily Guss       Carol Scherrer
         Julie Hurd       John Shuler
         Susan Jacobson   Ellen Starkman
         Nancy John       Ann Weller

Charge: Make recommendations to the University Librarian on issues of
        library policy. Monitor interdepartmental projects. Coordinate the
        work of the quadrants and task forces. Consider emerging issues
        and the library’s responses to them.

II. QUADRANTS REPORTING TO THE STEERING COMMITTEE

A. Collections Management Quadrant (CMQ)

Members: Bob Malinowsky, Convener  Bill Jones
         Alex Bloss               Gretchen Lagana
         Susan Jacobson           

Charge: Act in an advisory capacity related to all collection development and
        management issues that impact day-to-day operations of
        Collections Development and Stack Maintenance.

B. Electronic Collections Quadrant (ECQ)

Members: Julie Hurd, Convener  Henry Owen
         David Austin             Carol Scherrer
         Deb Blecic               Mircea Stefancu

Charge: Make recommendations for an overall strategy with respect to
        electronic resources.

Task Force reporting through ECQ:

B.1. Electronic Reserves Task Force

Members:  Pia Hunter, Chair  Emily Guss
          Jill Evans               Mircea Stefancu
          Peter Hepburn

Charge: Take library reserve readings online as soon as possible,
        while taking care to plan a long-term e-reserves strategy.
C. Electronic Resources Quadrant (ERQ)

Members: Victoria Pifalo, Convener
         Annie Armstrong (ADA expert)
         Julie Hurd
         John Shuler
         Ellen Starkman
         Ann Weller
         Lisa Wallis

Charge: Coordination and representation of library-wide services on the UIC Library Web site. Content responsibility for upper levels of UIC Library Web site. Editorial oversight of lower levels of UIC Library Web site.

Task Forces reporting through ERQ:

C.1. Services Page Task Force

Members: Aimee Quinn, Convener
         Kevin O'Brien

Charge: Make specific recommendations to ERQ on any general or specific changes/improvements to the set of pages found in www.uic.edu/depts/lib/services as well as www.uic.edu/depts/lib/libmail and www.uic.edu/depts/lib/circulation.

C.2. E-Reference Shelf Task Force

Member: Mary Shultz

Charge: Review the online Reference Shelf and make recommendations regarding which resources to include and how they should be organized.

C.3. MyLibrary Portal Content Group

Members: Deb Blecic, Convener
         Annie Armstrong
         Steve Brantley
         Rich McGowan
         Aimee Quinn
         Mary Shultz

Charge: Manage editorial and content development for the MyLibrary portal

C.4. Web Site Evaluation Task Force

Members: Deb Blecic, Convener
         Ellen Starkman
         Mircea Stefancu

Charge: Assist ERQ in the collection and analysis of data about use of the Library's Web site by its various populations. More than one approach should be used to collect data (e.g., Webalizer statistics, usability studies, transaction logs). May be asked to conduct studies that will complement independent investigations conducted by Library faculty and departments.
D. Processing and Delivery Quadrant (PDQ)

Members: Bob Daugherty, Convener  Emily Guss
          Nimmu Bangalore    Ellen Schellhause
          Alex Bloss         Ling Wang

Charge: Make recommendations for policies and procedures to ensure structured access to all new and existing information resources.

Task Forces reporting through PDQ:

D.1. CIRCWRKS

Members: Gladys Odegaard, Chair  Kathy Kilian
          Ora Daniels        Jeffrey Loftiss
          Bob Daugherty      Thomas Mantzakides
          Gail Davis         Emama Mulhim
          Sherry Gogo-Madsen Barbara Reding
          Emily Guss        Joel Sanders
          Pia Hunter         Ling Wang

Charge: Oversees policies and procedures that pertain to circulation functions of the UIC Libraries. Voyager circulation is its primary focus, but Illinet Online, ILCSO Universal Borrowing, Ariel, and InfoQuic services are within its scope. The committee monitors existing activities and recommends new policies and procedures in these areas.

D.2. TechWorks

Members: Robin Beck, Chair  Jyothi Mirmira
          Robin Beck        Marilyn Montero
          Alex Bloss       Radha Ramaswamy
          Mary Diaz        Sheila Roberts
          Carol Frate      Barb Van Cleave
          Susan Glover     Janet Watkins
          Vicki Gordon     Warren Webb
          Harvey Hui       Sheryl White
          Renee Kilduski

Charge: Monitors existing activities and recommends new policies and procedures that pertain to cataloging, acquisitions, and serials functions of the UIC Libraries.

D.3. Binding Task Force

Members: Wenona Rhodes, Chair  Veronica De Kowperlandth
          Alex Bloss, Champion Gladys Odegaard

Charge: Evaluate the processes involved with preparing and sending unbound periodical issues to the commercial bindery by reviewing current practices and workflows, evaluating cycle
times, identifying problems, and recommending improvements.

D.4. **Voyager Security Council**
Members: Alex Bloss, Chair  Dolores Barber  
Sherry Gogo-Madsen  Ling Wang 
Emama Mulhim  Warren Webb  
Gladys Odegaard

Charge: Secure and manage UIC’s Voyager System Administration module. Work with Systems, PDQ, and departments to develop, maintain, and recommend policies; propose, review, coordinate, and implement changes; and recommend solutions to problems involving the Systems Administration module.

E. **User Services Ensemble (USE)**
Members: Jo Dorsch, Chair  Fifi Logan  
Joan Fiscella  Gladys Odegaard  
Helen Georgas  Mary Shultz  
Julie Hurd

Charge: Identify issues and concerns about the library’s public services from the user’s perspective. Make recommendations to the Steering Committee regarding both traditional, in-person services and digital services. Coordinate effort with other quadrants.

*Task Forces reporting through USE:*

E.1. **QuestionPoint Management Team**
Members: Sandy DeGroote, Chair  Scott Collard  
Jo Dorsch, Champion  Peter Hepburn  
Sara Blaszczak  Krystal Lewis  
Su Bochenski

Charge: Maintain QuestionPoint as the *Ask A Librarian* management software; support the State Library’s *Ask Us! Illinois* initiative; integrate the digital reference service with Blackboard; seek additional opportunities for improved *Ask A Librarian* services.

E.2. **MyLibrary Portal Implementation Group**
Members: Steve Brantley, Convener  Karen Heskett  
Mark Costa  Bob Malinowsky  
Julia Hendry
Charge: Manage feature specification, guidelines, training, marketing and promotion, and troubleshooting for the MyLibrary portal

III. TASK FORCES AND COMMITTEES THAT REPORT DIRECTLY TO THE STEERING COMMITTEE

A. CITY2000 Task Force
Members: David Austin, Chair Bill Jones  
         Pat Bakunas Linda Naru
Charge: Oversee development of the CITY2000 project.

B. Digital Collections Oversight Committee
Members: Julie Hurd, Project Manager Gretchen Lagana  
         David Austin Jay Lambrecht  
         Douglas Bicknese Linda Naru  
         Steve Brantley Wendall Sullivan  
         Susan Jacobson
Charge: Provide vision for, guide, monitor the progress of, and identify new initiatives for UIC digital collections

Task Forces reporting through DCOC:

B.1. Hyperion Interface Team
Members: Krystal Lewis, Convener Ling Wang  
         Daniel Enoch Ann Weller  
         Li Fu
Charge: Customize the Hyperion interface for UIC

B.2. Metadata Standards Task Force
Members: Kavita Mundle, Convener Helen Schmieder  
         David Austin John Shuler  
         Pat Bakunas Lisa Zhao  
         Dolores Barber
Charge: Create metadata standards for new formats

B.3. Scanning Guidelines Task Force
Members: Linda Naru, Convener Gretchen Lagana  
         David Austin Aimee Quinn  
         Douglas Bicknese Wendall Sullivan  
         Li Fu
Charge: Create guidelines for scanning new formats

C. MyLibrary Portal Steering Group
Members: Ellen Starkman, Convener Sandy De Groote  
         Deb Blecic Francis Kayiwa
Steve Brantley  Krystal Lewis
Charge: Overall coordination, policy, direction, and calendar for the effort to implement and maintain the MyLibrary Portal

Task Force reporting through MyLibrary Portal Steering Group:

C.1. MyLibrary Portal Technology Group
Members: Francis Kayiwa, Convener Daniel Enoch
Annie Armstrong  Mark Costa
Sandra DeGroote
Charge: Develop standards, manage feature design, and prepare and maintain a development agenda for the technical aspects of the MyLibrary portal

D. ILLWorksPlus Task Force
Members: Ann Weller, Leader  Bruce Kresnoff
Bob Daugherty  John Matthews
Peter Hepburn  Kevin O’Brien
Charge: Make and execute a plan to enhance the coordinated use of technology for management and delivery services in Interlibrary Loan in Chicago, Peoria, Rockford, and (where relevant) LHS-Urbana.

E. WebVoyage Design Task Force
Members: Ellen Starkman, Chair  Kavita Mundle
Krystal Lewis  Mary Shultz
Rich McGowan  Ling Wang
Charge: Expand and improve UIC’s interface to UICCAT (and beyond)

F. Institutional Repository Task Force
Members: Ann Weller, Convener  John Cullars
David Austin  Rich McGowan
Douglas Bicknese  Mircea Stefancu
Sara Blaszczak  Lisa Zhao
Charge: Develop a plan to establish an institutional repository at UIC. Implement a pilot project, evaluate and modify the project, and then recommend a process for large-scale implementation.

G. Team Vision 2010
Members  Peter Hepburn, Co-Chair  Julia Hendry
Carol Scherrer, Co-Chair  Francis Kayiwa
Jay Lambrecht, Champion  Linda Ling
Steve Brantley  Mary Shultz
Joan Fiscella  Wenona Rhodes
Jeanette Gawronski  Irene Williams
Charge: Develop a vision to inform and to guide strategic development in the University Library throughout all aspects of Library operations over the next five years.

IV. TASK FORCE THAT REPORTS DIRECTLY TO THE UNIVERSITY LIBRARIAN

Emergency Preparedness and Response Task Force
Members:  Linda Naru, Chair  Priscilla McGlaun
          Peggy Glowacki  Gladys Odegaard
          Bill Jones  Wenona Rhodes
          Bruce Kresnoff  Ann Weller
Charge: Make and execute a plan to enhance the coordinated use of technology for management and delivery services in Interlibrary Loan in Chicago, Peoria, Rockford, and (where relevant) LHS-Urbana.

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