

LIBRARY INTERDEPARTMENTAL COMMITTEES, QUADRANTS, TASK FORCES AS OF SEPTEMBER 15, 2004

I. LIBRARY STEERING COMMITTEE

Members: Jay Lambrecht, Convener William Jones
Nirmala Bangalore Gretchen Lagana
Douglas Bicknese Fifi Logan
Alex Bloss Bob Malinowsky
Mary Case Linda Naru
Bob Daugherty Victoria Pifalo
Jo Dorsch Ellen Schellhause
Emily Guss Carol Scherrer
Julie Hurd John Shuler
Susan Jacobson Ellen Starkman
Nancy John Ann Weller

Charge: Make recommendations to the University Librarian on issues of library policy. Monitor interdepartmental projects. Coordinate the work of the quadrants and task forces. Consider emerging issues and the library's responses to them.

II. QUADRANTS REPORTING TO THE STEERING COMMITTEE

A. Collections Management Quadrant (CMQ)

Members: Bob Malinowsky, Convener Bill Jones
Alex Bloss Gretchen Lagana
Susan Jacobson

Charge: Act in an advisory capacity related to all collection development and management issues that impact day-to-day operations of Collections Development and Stack Maintenance.

B. Electronic Collections Quadrant (ECQ)

Members: Julie Hurd, Convener Henry Owen
David Austin Carol Scherrer
Deb Blecic Mircea Stefancu

Charge: Make recommendations for an overall strategy with respect to electronic resources.

Task Force reporting through ECQ:

B.1. Electronic Reserves Task Force

Members: Pia Hunter, Chair Emily Guss
Jill Evans Mircea Stefancu
Peter Hepburn

Charge: Take library reserve readings online as soon as possible, while taking care to plan a long-term e-reserves strategy.

C. Electronic Resources Quadrant (ERQ)

Members: Victoria Pifalo, Convener Ellen Starkman
Annie Armstrong (ADA expert) Ann Weller
Julie Hurd Lisa Wallis
John Shuler

Charge: Coordination and representation of library-wide services on the UIC Library Web site. Content responsibility for upper levels of UIC Library Web site. Editorial oversight of lower levels of UIC Library Web site.

Task Forces reporting through ERQ:

C.1. Services Page Task Force

Members: Aimee Quinn, Convener Rachel Shaevel
Kevin O'Brien

Charge: Make specific recommendations to ERQ on any general or specific changes/improvements to the set of pages found in www.uic.edu/depts/lib/services as well as www.uic.edu/depts/lib/libmail and www.uic.edu/depts/lib/circulation.

C.2. E-Reference Shelf Task Force

Member: Mary Shultz

Charge: Review the online Reference Shelf and make recommendations regarding which resources to include and how they should be organized.

C.3. MyLibrary Portal Content Group

Members: Deb Blecic, Convener Rich McGowan
Annie Armstrong Aimee Quinn
Steve Brantley Mary Shultz

Charge: Manage editorial and content development for the *MyLibrary* portal

C.4. Web Site Evaluation Task Force

Members: Deb Blecic, Convener
Ellen Starkman
Mircea Stefancu

Charge: Assist ERQ in the collection and analysis of data about use of the Library's Web site by its various populations. More than one approach should be used to collect data (e.g., Webalizer statistics, usability studies, transaction logs). May be asked to conduct studies that will complement independent investigations conducted by Library faculty and departments.

D. Processing and Delivery Quadrant (PDQ)

Members: Bob Daugherty, Convener
Nimmu Bangalore
Alex Bloss
Emily Guss
Ellen Schellhause
Ling Wang

Charge: Make recommendations for policies and procedures to ensure structured access to all new and existing information resources.

Task Forces reporting through PDQ:

D.1. CIRCWRKS

Members: Gladys Odegaard, Chair
Ora Daniels
Bob Daugherty
Gail Davis
Sherry Gogo-Madsen
Emily Guss
Pia Hunter
Kathy Kilian
Jeffrey Loftiss
Thomas Mantzakides
Emama Mulhim
Barbara Reding
Joel Sanders
Ling Wang

Charge: Oversees policies and procedures that pertain to circulation functions of the UIC Libraries. Voyager circulation is its primary focus, but Illinet Online, ILCSO Universal Borrowing, Ariel, and InfoQuic services are within its scope. The committee monitors existing activities and recommends new policies and procedures in these areas.

D.2. TechWorks

Members: Robin Beck, Chair
Robin Beck
Alex Bloss
Mary Diaz
Carol Frate
Susan Glover
Vicki Gordon
Harvey Hui
Renee Kilduski
Jyothi Mirmira
Marilyn Montero
Radha Ramaswamy
Sheila Roberts
Barb Van Cleave
Janet Watkins
Warren Webb
Sheryl White

Charge: Monitors existing activities and recommends new policies and procedures that pertain to cataloging, acquisitions, and serials functions of the UIC Libraries.

D.3. Binding Task Force

Members: Wenona Rhodes, Chair
Alex Bloss, Champion
Veronica De Kowperlandth
Gladys Odegaard

Charge: Evaluate the processes involved with preparing and sending unbound periodical issues to the commercial bindery by reviewing current practices and workflows, evaluating cycle

times, identifying problems, and recommending improvements.

D.4. Voyager Security Council

Members: Alex Bloss, Chair Dolores Barber
Sherry Gogo-Madsen Ling Wang
Emama Mulhim Warren Webb
Gladys Odegaard

Charge: Secure and manage UIC's Voyager System Administration module. Work with Systems, PDQ, and departments to develop, maintain, and recommend policies; propose, review, coordinate, and implement changes; and recommend solutions to problems involving the Systems Administration module.

E. User Services Ensemble (USE)

Members: Jo Dorsch, Chair Fifi Logan
Joan Fiscella Gladys Odegaard
Helen Georgas Mary Shultz
Julie Hurd

Charge: Identify issues and concerns about the library's public services from the user's perspective. Make recommendations to the Steering Committee regarding both traditional, in-person services and digital services. Coordinate effort with other quadrants.

Task Forces reporting through USE:

E.1. QuestionPoint Management Team

Members: Sandy DeGroot, Chair Scott Collard
Jo Dorsch, Champion Peter Hepburn
Sara Blaszcak Krystal Lewis
Su Bochenski

Charge: Maintain QuestionPoint as the *Ask A Librarian* management software; support the State Library's *Ask Us! Illinois* initiative; integrate the digital reference service with Blackboard; seek additional opportunities for improved *Ask A Librarian* services.

E.2. MyLibrary Portal Implementation Group

Members: Steve Brantley, Convener Karen Heskett
Mark Costa Bob Malinowsky
Julia Hendry

Charge: Manage feature specification, guidelines, training, marketing and promotion, and troubleshooting for the *MyLibrary* portal

III. TASK FORCES AND COMMITTEES THAT REPORT DIRECTLY TO THE STEERING COMMITTEE

A. CITY2000 Task Force

Members: David Austin, Chair Bill Jones
Pat Bakunas Linda Naru
Charge: Oversee development of the CITY2000 project.

B. Digital Collections Oversight Committee

Members: Julie Hurd, Project Manager Gretchen Lagana
David Austin Jay Lambrecht
Douglas Bicknese Linda Naru
Steve Brantley Wendall Sullivan
Susan Jacobson
Charge: Provide vision for, guide, monitor the progress of, and identify new initiatives for UIC digital collections

Task Forces reporting through DCOC:

B.1. Hyperion Interface Team

Members: Krystal Lewis, Convener Ling Wang
Daniel Enoch Ann Weller
Li Fu
Charge: Customize the Hyperion interface for UIC

B.2. Metadata Standards Task Force

Members: Kavita Mundle, Convener Helen Schmierer
David Austin John Shuler
Pat Bakunas Lisa Zhao
Dolores Barber
Charge: Create metadata standards for new formats

B.3. Scanning Guidelines Task Force

Members: Linda Naru, Convener Gretchen Lagana
David Austin Aimee Quinn
Douglas Bicknese Wendall Sullivan
Li Fu
Charge: Create guidelines for scanning new formats

C. MyLibrary Portal Steering Group

Members: Ellen Starkman, Convener Sandy De Groote
Deb Blecic Francis Kayiwa

Charge: Steve Brantley Krystal Lewis
Overall coordination, policy, direction, and calendar for the effort to implement and maintain the MyLibrary Portal

Task Force reporting through MyLibrary Portal Steering Group:

C.1. MyLibrary Portal Technology Group

Members: Francis Kayiwa, Convener Daniel Enoch
Annie Armstrong Mark Costa
Sandra DeGroot

Charge: Develop standards, manage feature design, and prepare and maintain a development agenda for the technical aspects of the MyLibrary portal

D. ILLWorksPlus Task Force

Members: Ann Weller, Leader Bruce Kresnoff
Bob Daugherty John Matthews
Peter Hepburn Kevin O'Brien

Charge: Make and execute a plan to enhance the coordinated use of technology for management and delivery services in Interlibrary Loan in Chicago, Peoria, Rockford, and (where relevant) LHS-Urbana.

E. WebVoyage Design Task Force

Members: Ellen Starkman, Chair Kavita Mundle
Krystal Lewis Mary Shultz
Rich McGowan Ling Wang

Charge: Expand and improve UIC's interface to UICCAT (and beyond)

F. Institutional Repository Task Force

Members: Ann Weller, Convener John Cullars
David Austin Rich McGowan
Douglas Bicknese Mircea Stefanu
Sara Blaszcak Lisa Zhao

Charge: Develop a plan to establish an institutional repository at UIC. Implement a pilot project, evaluate and modify the project, and then recommend a process for large-scale implementation.

G. Team Vision 2010

Members Peter Hepburn, Co-Chair Julia Hendry
Carol Scherrer, Co-Chair Francis Kayiwa
Jay Lambrecht, Champion Linda Ling
Steve Brantley Mary Shultz
Joan Fiscella Wenona Rhodes

Jeanette Gawronski Irene Williams
Charge: Develop a vision to inform and to guide strategic development in the University Library throughout all aspects of Library operations over the next five years.

IV. TASK FORCE THAT REPORTS DIRECTLY TO THE UNIVERSITY LIBRARIAN

Emergency Preparedness and Response Task Force

Members: Linda Naru, Chair Priscilla McGlaun
Peggy Glowacki Gladys Odegaard
Bill Jones Wenona Rhodes
Bruce Kresnoff Ann Weller

Charge: Make and execute a plan to enhance the coordinated use of technology for management and delivery services in Interlibrary Loan in Chicago, Peoria, Rockford, and (where relevant) LHS-Urbana.

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