

Electronic Resources Quadrant

Wednesday, December 3, 2003

10:30 am to noon

Videoconference: Daley B-466, LHS 228, LHS – Urbana

Present: Armstrong, Hurd, Pifalo, Shuler, Scherrer, Starkman, Sullivan, Weller (minute taker)

Minutes from October 7 were approved. There were no minutes from the October 28 meeting.

### **Old Business**

#### **Resources page revision – reconsiderations and final plans for release**

A number of wording changes were suggested. Pifalo will send a note to Sullivan with exact wording. Armstrong will send her suggestions, which were approved by the committee on to Pifalo. Pifalo will incorporate these changes in her note to Sullivan.

There was some discussion about removing the Architecture and Art Library links now that the library has been incorporated into the Daley collection, and it was decided to remove the links. The subject guide will contain only one “architecture and art” link and duplication will be eliminated. References to the Architecture and Art library will be removed from the Resources page. Hurd will notify Collard and Brantley and ask them to make these changes.

The new E-Journal page was approved and ERQ decided it should go live immediately. Armstrong will draft the news announcement that will go on the library’s homepage. There will also be an announcement for staff that outlines the features of the new page. There will be a new FAQ stating that Ulrich’s guide was used to classify journals by subject.

### **Privacy statement**

Pifalo reported that the Steering Committee approved ERQ’s recommendation that the privacy pages of the University of Illinois be added to the library’s webpages. The link will be added to the Code of Conduct page. The Ask a Librarian page and the MyLibrary page will also link to the U of I page, and each of these pages will only contain additional information on any items not covered in the U of I statement.

### **New Business**

Instruction Pages and Web site evaluation

S. DeGroot, representing the Instruction Pages Task Force, came to the ERQ meeting to discuss their proposed instruction’s pages. The Committee decided to have these pages list only those classes directly related to library instruction. There was a discussion about the optimal way to arrange the pages (by discipline, college, or audience). DeGroot explained the logic of the pages and pointed out that it was arranged from the users’ perspective to make it easy for users to identify classes of interest to them. The

Instruction page will also contain links to self-guided instructions. ERQ suggested some editorial changes. ERQ approved the changes with some modest revisions and thanked S. DeGroot and the committee for its work. This new page will be introduced with a New Feature on the Library's homepage.

DeGroot also discussed the evaluation of the library's website. Sullivan will set Webalizer to track hits to the "help" and "FAQ" screens. DeGroot was interested in knowing if hits to the help screens were coming from the UIC community or outside of UIC. Sullivan said he would investigate. DeGroot suggested that help guidelines be placed at point of need, rather than just having one place for help.

MyLibrary software representatives will be in the library on December 18 from 10-2. A new server will be installed that will support the upgraded software. The new portal pages will be ready by December 5. Pifalo will ask Collard to let ERQ know when the server is installed so the links can be updated.

Discussion for next meeting: Linking to departmental homepages.

Next Meeting: December 15, 10:30.