

Executive Committee Meeting Minutes

March 7, 2005
9:00 AM—10:30 AM
Daley Library 1-294

Present: Mary Case (chair), John Cullars (secretary), Joan Fiscella, Helen Georgas, Ann Weller, Steve Wiberley, Lisa Zhao. Guest: Victoria Pifalo (by phone)

I. Finalize agenda

Item III.F, Provost's 2010 campus planning, will be discussed at the March 30 faculty meeting.

II. Approval of Minutes of February 2, 2005 Meeting

The Minutes were approved as amended.

III. Old Business

A.: P & T Committee discussion: P & T chair Victoria Pifalo participated by telephone and raised a number of issues. (1) She and Jill Evans have completed the document on the transfer of certain documents from the P & T website to EC's, and she will send the file to Cullars for implementation. A subcommittee of P & T is exploring norms for clinical faculty promotion; the norms for clinical faculty are silent on criteria for promotion, though procedures are in place. Case is interested in revisiting the norms for clinical faculty, which appear stringent in terms of publication. Cullars said that clinical norms for publication were less demanding when initially set up; Wiberley reported that the vote to raise requirements in this area had passed with a mixed vote in P & T. (2) Pifalo mentioned the heavy caseload of P & T reviews next year and suggested that EC consider setting up librarianship review committees earlier than usual; many candidates with teaching as a major part of their librarianship do most of their teaching in late August and early September. Pifalo said that there appeared to be some confusion concerning the documents on librarianship review committees this year, and that those procedures should be reviewed. Most specifically, review committees should be aware that they are to discuss their findings and recommendations with the candidates prior to submitting the librarianship reviews to the P & T committee. The candidate has the right to submit a written rebuttal. EC will review the procedures for librarianship review committees at its April meeting. (3) Pifalo reported that the P & T workshop structure has been changed: now the 1Y workshop will be a real workshop rather than a more general conversation and there will be a more informal discussion at 2Y with formal workshops at 3Y and 5Y, as is currently the case. EC recommends that a P & T committee orientation be offered to new members

of that committee. Pifalo will bring that recommendation to P & T. The faculty will be asked to vote on the following revisions of existing P & T documents: (1) the P & T committee will review all appointments to the faculty, both tenure track and clinical, at the rank of associate or full professor, and (2) all newly appointed clinical faculty will have an initial review after three years, regardless of the rank at which they are appointed.

B. Criteria for clinical vs. tenure-track appointments: Case is interested in establishing criteria to differentiate between clinical and tenure-track appointments. Weller pointed out that other units on campus are also grappling with this problem. Cullars reported that at least three library task forces had sought to find such criteria with little success. Exceptions could be found to virtually all proposed distinctions, including the criterion that librarians working with the degree-granting faculty have tenure-track appointments. Case is seeking to rationalize criteria for future appointments to the faculty. Weller and Wiberley agreed to prepare a draft, which they will share with Georgas and Zhao for comment before passing it on to the committee. They will also check with the Provost's Office to see if relevant documents are on file from other units on campus with clinical faculty. Case discussed the possibility of her meeting with just the clinical faculty to discuss issues and concerns.

C: Mentoring follow-up: Cullars circulated the draft guidelines as revised by the TF following the EC discussion of February 2. It was further suggested that a list of the following objectives be inserted at the beginning of the document: to assist new faculty in successfully going through the review process; to learn the research process; and professional development. Clinical faculty who have been through the first two periodic reviews may serve as mentors for other clinical faculty. As with P & T liaisons, mentors may be interviewed by the librarianship committees reviewing their mentees but may not serve on them. Zhao volunteered to setup the Mentoring Program website.

D. Scholarly Communications Committee followup: Case circulated a document listing the following goals for such a committee: to develop a strategy to engage campus faculty in a sustained discussion of scholarly communication issues; to create and maintain a website of scholarly communication resources for use by faculty; to monitor/participate in national conversations on scholarly communication issues; to educate/update Library faculty on issues; to create materials for use by Library faculty in discussions with other campus faculty; and to coordinate with the Institutional Repository Task Force on issues of education. One specific activity could be planning for librarians to aid degree-granting faculty in submitting their manuscripts to PubMed Central in fulfillment of NIH's recommendation that scholars whom it funds deposit their work in publicly accessible sources. Another possible activity for the new committee could be the investigation of whether open access publications are more highly cited than conventionally restricted access publications.

E. Update on Nakata Lecture: The announcement that Provost Tanner will deliver the Nakata Lecture has been sent out. Three or four faculty will be approached to serve as respondents. The Senate Library Committee will co-sponsor the April event.

IV. New Business

A. Library role in Daley Symposium and Gala: Case said that no formal library role is planned for these events, but that library faculty may register to participate. The campus administration has indicated that funds raised will go to the library. [Chancellor Manning publicly affirmed this at the Senate meeting of March 17, 2005.]

B. Plan for March 30 faculty meeting: Topics to be included on the agenda for the next faculty meeting include: votes on two P & T revised documents; a vote on the Mentoring Guidelines; and discussions of NIH Open Access policies, the Nakata Lecture, the new Residency Program Task Force, the proposed UIC Institutional Repository, and the 2010 Planning Task Force's activities.

C. Appoint senator to oversee senate election: EC will appoint another current library senator to oversee the senate election ballots on March 14 to replace the originally appointed Cullars, who is running for reelection. [Susan Jacobson agreed to perform this function.]

Case adjourned the meeting at 11:03 AM.

Respectfully submitted by

John M. Cullars
Faculty Secretary
March 21, 2005;
Approved April 4, 2005