

Executive Committee Meeting Minutes

September 8, 2004
9:00 AM—11:30 AM
Daley Library 1-294

Present; Mary Case (chair), John Cullars (secretary), Joan Fiscella, Helen Georgas, Ann Weller, Steve Wiberley, Lisa Zhao.

The Committee welcomed new member Georgas, who was elected to serve out the remaining year of Scott Collard's term.

I. Approval of Minutes of August 10, 2004 Meeting

The Minutes were approved as submitted. Weller made and Fiscella seconded the motion to approve them.

II. Old Business

A. Review/prioritize faculty governance issues from August EC meeting:

1. Weller will investigate and clarify questions as to who is eligible for emeritus/a status and what the process is. The website for the UIC policy on emeritus designations is:

<http://www.uic.edu/depts/hr/quicklinks/policies/HRPP1200/1209.pdf>

2. Wiberley, who is a member of Lectures & Forums, will bring the issue of a library research colloquium series to that committee's attention. EC will meet with L & F chair Annie Armstrong to discuss this and other matters concerning L & F at the EC meeting of October 20. Wiberley mentioned that Denise Davis has just started at ALA Headquarters at their Office of Research and that she is someone whom we might ask to offer a colloquium.

3. Case will ask her Assistant Jessica Canlas to check with Carol Johnson at the Senate Office to determine how senators are apportioned to the different campus faculty units and whether Resident Librarians and visiting faculty are counted in the determination of the number of senators to which a unit is entitled.

4. Faculty salaries continue to be an issue. Case will ask Jay Lambrecht to do an up-to-date salary analysis. Fiscella pointed out that Patricia Gill, Associate Chancellor for Access and Equity at UIC, has also conducted a campus salary survey to which we can refer.

5. All EC members should follow the progress of the University's 2010 planning process initiated by Provost Tanner. Carol Scherrer is co-chairing with Peter Hepburn a library task force on an analogous process for the library and will discuss this at the September 15 faculty meeting. Wiberley pointed out that CUPPA has a document that has an excellent annex on planning from which the library might draw useful ideas on the process.

6. At its October meeting, EC will further discuss implications of the Provost's concept of the library as a "shared commons" for the campus. Case stressed the importance of our justifying the good will of the Deans by being responsive to their needs and pointing out that we are managing our resources wisely, canceling print subscriptions when we have online access and participating in a distributed print archive with Illinois and CIC institutions. Wiberley pointed out that, while the materials budget has been sheltered, the library has lost 55 positions. Cullars mentioned that the library has faculty who serve on the UIC senate's Executive Committee and other important Senate Committees, thus greatly enhancing the library's visibility on campus.

[The original questions 7 and 8 of this list are addressed in agenda item II.B.]

7. The role of librarianship review committees does not require further EC consideration at this time.

8. Weller will consult with L & F about setting up a seminar on issues of faculty status and faculty governance for faculty with up to 5 years service, including Residents, new librarians, and graduates of the Fridays Only Program. William Jones will be invited to offer the seminar with her. Some members of EC recommended a more formal meeting than a brownbag.

9. No further EC action is required at this time in the process of recording faculty votes at faculty meetings.

10. No further EC action is needed in terms of financial and professional leave support for professional travel and research.

11. The EC agenda for the October 20 meeting will include the discussion of the representation of tenured faculty on all elected faculty committees. Case suggested that such representation, if

desirable, could be handled through advice to the Nominations & Elections Committee rather than through the formal process of amending the Bylaws. Case also requested an agenda item to discuss certain aspects of the definition of clinical faculty based on discussions about clinical faculty underway campus-wide.

B. Schedule faculty committee chairs to meet with EC and appoint EC liaisons: EC will meet with Annie Armstrong, chair of Lectures & Forums, in October; with Bob Malinowsky, chair of the Appointments Committee, in November; Krystal Lewis, chair of Nominations & Elections, in December; and Georgas, chair of Teaching Support and Documentation, in January, to discuss issues arising from their committees. Cullars said that he would send EC the file of a special meeting of the Appointments Committee that arose from its discussion with EC. The EC liaisons to the various faculty committees are the following; Wiberley for Lectures and Forums, Cullars for Nominations and Elections, Fiscella for Teaching Support and Documentation, Georgas for Faculty Development Allocations, Weller for Promotion & Tenure, and Zhao for Appointments. Whenever possible, an EC member who is also a member of the pertinent committee is appointed liaison to avoid unnecessary duplication of labor.

C. Confirm EC schedule and schedule future faculty meetings: Case will ask Canlas to schedule another faculty meeting in December and to set the dates for the January through June EC meetings.

III. New Business

A. Review agenda items for September 15, 2004 faculty meeting: The committee reviewed agenda items that EC members will be presenting at the faculty meeting and suggested items for the University Librarian's Report.

B. Review and update EC webpages: due to time constraints, this item was postponed until the October meeting.

IV. University Librarian's Report

Case discussed a campus consultant's report that identified \$17 million in deferred maintenance for the Daley Library, of which \$9 million is

classified as top priority. The campus has made deferred maintenance its priority for capital projects this year, if a capital budget is approved by the State Legislature. Case is planning to set up a scholarly communications committee in conjunction with a campus initiative from Provost Tanner.

Respectfully submitted by

John M. Cullars
Faculty Secretary