Joint Executive Committee Meeting
August 31, 2005
Daley Library, 1-360
Minutes

Present: Case, Armstrong, Cullars, Fiscella, Georgas, Malinowsky, Weller, Wiberley, Zhao

1. Case welcomed new members, Annie Armstrong and Bob Malinowsky, and thanked outgoing members, John Cullars (secretary) and Helen Georgas.

2. Minutes of the July 7, 2005, meeting were approved as amended.

3. **Old Business**

A. Strategic Planning Initiatives

Case outlined the strategic planning initiatives of the University, UIC campus and the Library. President White has begun the University-wide planning process, "Creating a Brilliant Future for the University of Illinois" which includes broad goals [http://www.uillinois.edu/president/strategicplan/index.html]. The published campus 2010 report is to be mailed out to all faculty. Deans, Vice Chancellors and Senate Officers have met to address the University goals for the UIC campus. The Leadership Retreat built action items for the goals. The Deans will continue to confer regarding college goals in relation to the campus goals.

The Library will develop its strategic plan, beginning with a retreat involving Steering and Executive Committees, and representatives from among Academic Professionals and support staff. The retreat participants will make use of the University's strategic framework and goals, the campus instructions, goals, and strategic actions, the campus 2010 report, and the Library's TV2010 report.

Timeline: Draft campus plan is due by the end of December; Drafts from colleges are due at the end of February, and final plans are due in June.

B. Guidelines for determining clinical and tenure-track positions.

The document was a response to Case's request for criteria to help determine when a position should be advertised as tenure track, clinical, or AP. Wiberley reported that the Promotion and Tenure Committee raised three issues: the impact on recruitment if all new tenure track position announcements were to include teaching; the role of leadership in the clinical as well as tenure track positions; and the concrete meaning of "a significant portion of their time protected for research". Executive Committee agreed to hold any action until the P&T Committee discussed the document again. Members of Executive Committee (ongoing and '04-'05) are encouraged to send their comments to Wiberley.

C. Mentoring Program Implementation

There is general agreement that a person's mentor should not also be the person's P&T liaison. There had also been agreement that both a liaison and a mentor could be interviewed by the Librarianship Evaluation Committee, but the Mentoring Implementation Task Force questioned whether there might be conflict of interest. After discussion at P&T and EC, the Task Force will reconsider the question. In the meantime, however, a mentor who is invited to be interviewed may choose to decline or to decline to answer a specific question.

The Implementation Task Force is considering another workshop for potential mentors and mentees, with time for a meeting of the whole and then breakout sessions for each group. A SPEC kit is available that may help with approaches to evaluation of the program.

D. Scholarly Communications Task Force

The Library will take no action regarding Pub Chem at this time.

Reports have indicated that authors who have received NIH money for research have been slow to submit their completed articles to PubMed Central. The Task Force is suggesting that the Library could facilitate submissions from UIC if librarians build relations with faculty who might be helpful. Lisa Wallis has developed instructions for third party submissions at UIC (that is, librarians who may help authors upload their publications).

E. Institutional Repository Task Force

The Task Force has completed its work. Members of the Task Force expressed appreciation to Ann Weller for her leadership.

F. Residency program update
Case will send the report to Executive Committee for review; the report will be presented at the next faculty meeting. The report recommends suspending the residency program for two years, given the serious economic conditions of the campus. Case will incorporate parts of the report into Development goals as appropriate.

Friday's-only program. Steering has discussed possible directions. Because the Library can no longer promise a professional position after individuals obtain their library degrees, the program will change. There is a possibility that staff may be supported for half-time attendance at UIUC Library School, without requirements for years of employment after attaining a degree.

G. *Emeritus* positions
The Executive Committee advised Case on *emeritus* appointments. The Board of Trustees approved awarding Gretchen Lagana *emeritus* status.

4. New Business

A. Continuing Executive Committee issues; EC will determine priority:
- Meet with chairs of faculty committees
- Set up committee to revise By-laws
- Revise "Creating a Climate for Achievement" (LHS document)
- Sabbatical petitions
- Review of faculty documents

B. Fiscella will ask Canlas to set up EC meetings for the year and a faculty meeting for early fall.

C. Proposal for faculty-wide research agenda
EC addressed the possibility of areas of strengths or areas of focus, instead of an "agenda;" raised concerns that potential candidates for positions might perceive the statement of an agenda as forcing them into a particular area of research, and asked what use the statement might have internally and externally. There might be connections to the mentoring program and to the "Creating a Climate for Achievement" document. Fiscella will rewrite the statement for further discussion at the fall faculty meeting.

D. Other
The new City 2000 lab on the 4th floor and the 1st floor Oasis are nearing completion. Case is working on Development goals and is meeting with previous donors. Candidates for the position of budget officer have been interviewed; candidates for interim head of Systems will make a public presentation as part of their interview. Sandy DeGroote has been hired for the position in Peoria, and position descriptions for an Information Services Librarian and a visiting Information Services Librarian will be posted.

Meeting ended at 11:00

Respectfully submitted

Joan B. Fiscella
Secretary

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