

Executive Committee Meeting
Minutes
June 8, 2004
9:00 AM—10:30 AM
Daley Library B-466

Present: Nancy John (chair), Jo Dorsch, Joan Fiscella, Julie Hurd, Ann Weller, John Cullars (secretary).

I. Approval of Minutes of May 11, 2004 Meeting

The Minutes were approved as submitted. Weller asked if the statement that the Provost was expected to shelter the Library's budget should stand in view of the state's request for both an FY04 cash rescission as well as an FY05 cut and large increase in the cost of malpractice insurance. John said that she thinks that the Provost still intends to shelter the Library's budget but not to give any additional funds to the materials budget for inflation, as originally proposed. She also pointed out that the statement in the Minutes accurately reported the situation as it was seen on May 11.

II. Old Business

A. Relations between EC, P & T, and the full faculty: Fiscella had previously shared a narrative and an Excel chart on the relationships between the Executive Committee, the Promotion and Tenure Committee, and the full faculty. In response to Fiscella's document, John shared a summary draft that she had been preparing for Case on these groups as well as the administrative staff, department heads, and academic staff, for comparison and contrast.

III. New Business

A. Issues from May 11 faculty meeting minutes: Cullars' draft of the minutes of the May 11 meeting were reviewed both for accuracy and to determine which agenda items required or suggested a follow-up by EC either on its own or by contacting some other faculty committee. Some stylistic corrections were suggested to improve the appearance of the document. In addition, the following two decisions for further action were taken: Under II. Old Business "Revision of Clinical Research Norm,"

EC recommended that the Promotion & Tenure Committee post the revised norm to its Web site. The chair and secretary of P & T have been informed of this. Under III. New Business, "IRB Consent Form Procedures," EC recommended that the new consent form in Appendix F of the campus IRB Web site be highlighted in LIB and that a link be established from the EC homepage. Cullars is to make these corrections and prepare a brief summary of EC's recommendations and send these out with a draft of the faculty meeting to the faculty for comment.

B. Interim University Librarian's Report: John announced that guidelines for the budget will be given at the Deans meeting later that afternoon.. A new Associate Chancellor for Development, Penelepe Hunt, has been hired. There will be three new graduates of the "Fridays Only" UIUC/UIC library school program, Dolores Barber, Cataloging, Harvey Huie, Maps, and Sharon Silverman, Bookstacks, to whom we offer our congratulations.

The Committee had requested that John reflect on her experiences as Acting and Interim University Librarian over the past more than two years. She spoke of the Library's success in raising our salary ranking by 8 places and of her feeling that much increased funds for professional development and travel had raised morale, particularly during the salary freeze of last year. She reported that Mary Case intends to keep funding at the level of the current year or very close to it in FY05. This being Nancy John's last EC meeting as Interim UL, the Committee acknowledged and thanked her for her strong leadership and good work under difficult circumstances.

Respectfully Submitted by

John M. Cullars
Faculty Secretary
Approved July 13, 2004