

Executive Committee
Monday, October 9, 2006, 9:00
Daley, UL Office
Minutes

Present: Case (chair), Fiscella (secretary), Weller, Wiberley, Zhao; Hepburn, guest.
Armstrong, De Groote absent with notice.

1. The Minutes were approved as corrected.

2. Old Business

Follow-up of Climate for Achievement document.

Executive Committee has met with Scherrer to talk about the context of the recommendations from the Task Force charged with reviewing the Climate document. Case will write to the Task Force to thank them. The Executive Committee will review the issues in connection with the Norms Task Force report (due December 1). Weller will revise the Climate document to delete specific references to Health Sciences.

Follow-up on the initial discussions regarding a Master's in Liberal Studies degree in conjunction with the Newberry Library.

The proposed degree will be a UIC degree, but the Newberry will be heavily involved. The degree would consist of 8 courses for a total of 32 credits. The target student population is adults who live or work in the downtown area. Many of the degree programs will center around the strengths of the Newberry collections, likely related to Chicago studies or other "studies," for example, American Indian Studies. The next step is to conduct a marketing study (done by the Graduate School and the Newberry). LAS will poll its faculty to determine courses they might be interested in teaching. Librarians from the Newberry and UIC will meet to brainstorm about possible courses for a Library Studies concentration. The Field Museum is another possible partner. Faculty teaching will earn an overload salary yet to be determined. Tuition will be high enough to cover salary and overhead. The programs will likely involve a research project and team teaching.

2. New Business

No sabbatical applications were submitted.

Lectures & Forums meeting with Executive Committee.

Peter Hepburn, Chair of Lectures and Forums, met with EC. He reported that L&F has set up the first of the faculty research seminars. Jonathan Eldredge, Health Sciences Library and Informatics Center of the University of New Mexico, will speak on Friday, November 10, 2006. He is tentatively scheduled to meet with librarians at a brownbag and then give a public seminar in the afternoon. L&F are making plans for the rest of his visit. For a spring seminar L&F has contacted Jennifer Knievel, of University of Colorado, Boulder; she is Assistant Professor, and her expertise is in cataloging and classification especially in its relation to instruction. L&F has not developed a theme for this year, but instead have approached their decisions from interest in specific areas of research. They focused on librarians at places where tenure is awarded. It is possible they could invite local librarians to attend.

Another plan is to have a series of formal panels made up of UIC librarians; L&F is considering two a year. The aim is to ask the librarians to share their own research in a way that is more formal than the research brownbag, but still have plenty of time for discussion. L&F continues to set up discussions after librarian conferences; other sessions have been set up based on librarians' suggestions. L&F does not yet have guidelines to determine whether an individual should make arrangements for a session or L&F should do it. L&F will take care of things that pertain to faculty activities, though they need not be research-related. They are looking for broadly based events, rather than more specialized ones. Broader staff development activities can be taken care of through Human Resources. Case will talk with Ford and Sauer about HR

involvement.

L&F will start developing the Nakata lecture. It will aim for a March or April date.

Research Course.

Ronald Powell, whom Case contacted for a research course, is unable to do a 3-5 day session this fall. She will contact him to see if he has suggestions for other possible presenters.

Weller will talk with Scherrer about adapting their MLA continuing education course on publishing for UIC Librarians.

Ongoing issues:

Nancy John will likely teach the Honors 105 again next year. She will keep the Library informed. Co-teachers are a possibility.

A meeting is set for the Senate Academic Services Committee.

The Special Collections Department has approved a policy developed by a departmental task force on exhibits. LHS Department heads also reviewed it. Weller took the policy to a meeting of the "Discover UIC" group led by Eileen Tanner, with the idea that it would be useful for other groups to understand the Library's principles. The policy will be on the Special Collections Blackboard site. It might be useful to have a Library-wide exhibit task force also review the policy. Case and Weller will confer about the topic. EC discussed the possibility of a public calendar for exhibits (scheduled and planned).

Pending/Ongoing issues:

- Potential visit of the Chancellor Manning to the Library.
- Review Tenured/tenure-track norms; (Committee appointed: report due December 1.
- Strategic Plan.
- Research funds allocation as part of FDAC funds?
- Senate Library Committee (Weller).
- Track Principles Draft.
- Review of Criteria and Procedures for Appointment, Promotion, Tenure, and Non-Retention, after the norms document is completed.
- Nomination for UIC faculty awards
- Question of library membership in the Graduate college
- Multiyear contracts for clinical faculty
- Exhibits Task force
- Consistency of research leaves (to be addressed with "Climate for Achievement document")
- The Honors 105 course (post Nancy John retirement).

Meeting dates: Wed, Nov 8 (De Groote in Chicago); Mon, Dec 11; Wed., Jan 10; Fri., Feb 16; Wed., Mar 14; Wed., Apr 11; Wed., May 9; Wed., Jun 13; Wed., Jul 11; Wed., Aug 8. Unless there is a change, all meeting times are approx., 9:00-11:00 am. Meetings are scheduled for 1-360; they can move if De Groote will be in Chicago.

Invitations to Faculty Committee chairs

Appointment, 06-07 chair: Kevin O'Brien (December); Faculty Development Allocations Committee, 06-07 chair: Deborah Blecic (February); Lectures & Forums: 06-07 chair: Hepburn (October); Nominations & Elections, 06-07 chair: John Cullars (November); Promotion & Tenure, 06-07 chair: John Cullars (March); Teaching Support & Documentation, 06-07 Chair: Helen Georgas (January).

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