

Executive Committee
Wednesday, February 8, 2006
9:00
Daley Library, University Librarian's Office
Minutes

Present: Case (chair), Armstrong, Fiscella (secretary), Wiberley, Zhao.
Absent with notice: Malinowsky, Weller
Guest: Mircea Stefanu, Chair FDAC

1. The Minutes of January 11, 2006, were approved as corrected.

2. Old Business

- Nakata lecture, spring 2006.

John Unsworth, of UIUC, has been invited to deliver the Nakata lecture; the date is being finalized. His schedule is likely to limit his visit to just one day. Deans of A&A, LAS, and the Graduate School are being asked to co-sponsor. Invitations will be sent to colleagues at other Chicago-area libraries. The Bibliographers will notify their contacts in UIC colleges. Naru and Canlas are handling logistics and early publicity.

- Revised By-Laws report update

Doug Bicknese and William Jones have submitted their revision of the library by-laws. The suggested revisions will be distributed to the faculty for discussion and possible adoption at the next faculty meeting, March 23. The Executive Committee will present alternative (friendly) wording as well as discussion of one item.

- Faculty goals for Library's strategic plan

The next step for the Library's strategic plan is to develop actions arising from the goals. The relevant faculty goal is number 5 (The Library will create a dynamic, challenging, and supportive work environment by implementing effective recruitment, retention, and development programs). Possible actions include a time table for the mentoring program, revising the document on creating a climate for achievement for department heads to use, addressing the question of time for research, developing grant proposals, etc.

Wiberley provided sections of strategic plans of CUPPA, Engineering and Pharmacy for faculty research, as points of comparison. Pifalo had earlier suggested nursing webpages as an approach for the Library to consider. These materials led to suggestions of approaches to grants, ensuring that collaboration with other faculty is productive for the library, supportive writing teams, and developing a library-based research methods curriculum. EC will continue to review the examples to recommend actions for the Library's strategic plan.

Stretch goals will be added to the strategic plan. It is necessary to perform detailed analysis of the resources implied by recommendations. The Library's budget discussion is scheduled with the provost and budget people.

3. New Business

- Mircea Stefanu, Chair, Faculty Development Advisory Committee

Stefanu reported that FDAC had to replace one of its members who resigned. It has updated the Committee webpages. The Committee recommends that faculty who find broken links notify FDAC, who will make the corrections. Stefanu highlighted the number of requests and number of faculty asking. Almost all requests were resolved within a week. He brought up several issues and recommendations:

Case will determine whether or not she is required to approve each request.

FDAC will no longer ask for faculty members' tenure codes; it has been a source of confusion.

FDAC will use a faculty roster to determine eligibility for requests.

Money is allocated by fiscal year.

Faculty may find out from Karen Ein the money remaining out of their allocations.
EC will address whether some of the travel money might be allocated for research.

4. Preparation for March faculty meeting: action items?
Peter Hepburn will want time for discussion of Lectures & Forums recent activities.
TSDC may have a proposal on curriculum for faculty.

EC Meeting dates scheduled:

- Mar 8 (Lectures & Forums, follow-up. Hepburn, chair, and other members)
- April 12 (Promotion & Tenure – Pifalo, chair)
- May 10; June 14; July 12; Aug 9 (joint meeting?)

Library Faculty meeting scheduled: Thursday, March 23, 11:00-12:30 in LC-C3