

Executive Committee
Wednesday, May 10, 2006
8:30-9:45
University Librarian's Office
Minutes

Present: Case (chair), Armstrong, Fiscella (secretary), Weller, Wiberley, Zhao. Guest: Cullars.
Absent with notice: Malinowsky.

1. The Minutes for April 26 were approved as corrected.

2. Old Business

- Follow up to meeting of faculty who are tenured and are on tenure track: next steps.

The Committee reviewed possible next steps proposed in the meeting of the tenure track and tenured librarians, which included reviewing UIC Library's criteria, the criteria of other campus professional schools, and criteria of other library faculty nationally. Those reviews might also generate ideas for potential research projects. EC will ask a small number of members of the tenured and tenure track faculty to serve on a task force to review the external criteria and propose revisions to the Library's criteria. Other next steps include: improving institutional support of research time, and seminars on research methods. EC will appoint a task force to address these issues, specifically through reviewing and revising the document "Creating a Climate for Achievement." Members of this task force will include department heads. EC will draft charges for both task forces.

3. New Business

- Next steps to implement the mentoring program. (Cullars, guest.)

The Executive Committee agreed to follow the recommendations of the original report of October 2005 developed by the Mentoring Task Force. Zhao has set up a website to facilitate the process. She will review it and send the URL to EC members to test the forms. She will program the forms so that all submissions will go to Canlas to collate. During the week of May 15 Case will send a call to faculty who wish to serve as mentors to submit their names with a brief statement of their areas of research (due by the end of May). In early June Case will send a call for faculty wanting a mentor to submit their names, and if they wish, indicate whom of the volunteers they would like to have as a mentor. The Executive Committee will match names based on preferences and interests. Cullars will contact Kathryn Deiss of the Metropolitan Library System for advice on workshops for the participants.

EC briefly discussed possible names of instructors for a statistics workshop. Case will make a first contact.

- Revision of librarianship review principles and procedures.

EC reviewed the revised Evaluation of Librarianship document submitted by the Task Force appointed for that purpose. Robert Daugherty, chair, Krystal Lewis, Joan Schuitema, and Victoria Pifalo, *ex officio* as chair of P&T combined the faculty document with the P&T committee procedures document. EC will ask the Task Force for clarification of a couple of issues; once the Task Force responds EC will ask for faculty discussion and approval.

- Revised Statement regarding criteria and procedures for faculty with clinical appointments. Case had met with the faculty holding clinical appointments. Questions that arose included incentives for promotion, raises for promotion of clinical faculty, reduction of the number of 5 year reviews for each librarian if the annual reviews are positive; availability of rollbacks or sabbaticals to clinical faculty; and the need to have more clinical faculty on evaluation committees, due to lack of understanding of the work of clinical faculty by the tenured/tenure track faculty. The Clinical Faculty Criteria and Procedures... document needs a bit of revision (for example, what is the meaning of focusing on the practice of librarianship). In June, if possible, Case will set up another meeting bringing together faculty on clinical appointments with those who have tenure.

- Graduate College meeting.

Wiberley said that his written report covers the topics addressed at the meeting and that, unless others wanted to discuss the report, it could stand without discussion.

EC Meeting dates scheduled:

- June 14; July 12; Aug 9 (joint meeting)