

Executive Committee
Wed, April 11, 2007 9:00
Daley, 1-360
Minutes

Present: Case (chair), Armstrong, De Groote, Fiscella (secretary), Weller, Wiberley, Zhao.

1. Minutes of March 14 were accepted as submitted

2. Old Business

- Revised Tenure Research Norm
On April 10, the Promotion & Tenure Committee reviewed the revised research norm (March 7, 2007 document) as part of its meeting. P&T made other suggestions for change: removed the process of asking external reviewers to evaluate individual projects prior to tenure and promotion review and changed wording for the senior/sole-authored articles. P&T was concerned that the review of projects would not appear authoritative/credible and that the project-specific reviews would deplete the pool of reviewers needed for promotion and tenure. It also held that senior/sole authorship was necessary to establish independent scholarship. EC reinstated external reviews for projects prior to the comprehensive promotion and tenure reviews and revised wording. With one dissent, it voted to bring the document as revised to the April 30 faculty meeting for discussion and faculty vote.
- Creating a Climate for Achievement: The Role of the Unit Head in Faculty Development.
EC accepted the revised document with one editorial change. It will go to the faculty for vote on April 30.
- Human Subjects Library Review Committee Procedures: De Groote, Armstrong, and Appelt are still working on the steps in the process. The document will be on the May meeting agenda.

3. New Business

- Preparation for April 27 Faculty meeting: Case, Lewis and Fiscella are meeting to develop a plan more fully built around instruction, virtual reference, scholarly communication, and digitization projects. ARL statistics regarding number of classes and number of people reached may also be useful. Fiscella will begin e-mail discussion among EC members to develop 3-4 questions for the Q&A section of the meeting with the Chancellor. She will also send out call to faculty for publications since February.
- April 30 Faculty meeting will focus on the two faculty documents for discussion and vote.
- Case has sent out a note to faculty and academic staff regarding the two faculty meetings and about the Higher Learning Commission accreditation on-site visit.

Faculty meeting: Scheduled for Friday, April 27, 3-4:30, Lecture Center C6; Chancellor Manning, guest; and Monday, April 30, 9-10:30; Room 605 (SCE).

Unless there is a change, all meeting times are approximately 9:00-11:00 am. Meetings are scheduled for 1-360; they can move if De Groote will be in Chicago. De Groote phone number 309-671-8494