

Executive Committee
Fri., Feb. 16, 2007 9:00
UL Office
Minutes

Present: Case (chair), Armstrong, DeGroot, Fiscella (secretary), Weller, Wiberley, Zhao. Guest : Bleicic.

1. The Minutes of January 10, 2007 were approved as written.

2. Old Business

The primary “old business” concerned preparing for discussion and vote (on two items) at the Faculty meeting.

- Revised Tenure Research Norm (preparation for Faculty meeting discussion)
(<http://tigger.uic.edu/~jbf/> ResearchNorm-2.doc)

Jo Dorsch will lead the discussion. No vote is planned. Faculty discussion could result in suggestions for revisions to go back to EC and/or the Task Force. EC will consider whether P&T should review the document separately. If the revised document is to be used for 2007-08 P&T actions, a vote will be needed at the April 30 Faculty meeting.

- New Faculty Orientation document; find document at
<http://www.uic.edu/depts/lib/about/facexec/newfaculty.shtml>
(DeGroot will lead the discussion.)

- Creating a Climate for Achievement: The Role of the Unit Head in Faculty Development (preparation for faculty meeting discussion); url above: CreatingClimate07jan12rev.doc and climatecover.doc

Weller will lead the discussion and will contact Scherrer, chair of Climate Task Force for her input. If there does not seem to be clear agreement about the document, Weller may ask for straw votes on particular sections of the document (e.g. numbers of research days).

Fiscella will review the By-Laws for quorum requirements. [Added later: A simple majority of the voting Faculty, as listed on the roster available from the Secretary, shall constitute a quorum. The quorum for the Executive committee: Four members, one of whom shall be an officer, shall constitute a quorum....]

- Budapest Open Access Agreement (<http://www.soros.org/openaccess/>)
Case will summarize key issues at the faculty meeting. Fiscella will distribute copies of the initiative. The Library is moving forward with the Institutional Repository and online publishing (promoting Open Access). Joining the initiative in the name of institution is a way to take a public stance. Case will work with the Senate’s Academic Service Committee to encourage their interest with a potential outcome being the Senate’s public support. The Library is taking a first step.

- Faculty publications
Fiscella distributed a draft of the list of faculty publications between August 2006-January 2007. She will distribute the list at the faculty meeting. EC decided that a running list would be posted to the Library’s website. Case will encourage faculty to send Fiscella any publications that hadn’t appeared, including poster sessions or other presentations.

- Visit with Chancellor Manning, April 30.
Manning will attend the Library’s faculty meeting, scheduled for 90 minutes. EC began discussing ways to frame the meeting. A small group, consisting of members of EC and other faculty will develop some ideas for the meeting. In general, EC considered the library’s strategic plan as a context, with a focus on the faculty; the library’s achievements, faculty research as something that makes UIC library distinctive, what we would like her to take away are other topics.

3. New Business

- Meeting with Deborah Blecic, Chair of Faculty Development Advisory Committee. Blecic noted that few people have been requesting funds for research, since a separate research allocation of the FDAC funds was discontinued. The current practice now allocates specific amounts to each faculty member to be used for professional development/research as the individual wishes. The practice serves the purpose of equity. Blecic suggested that allocated research funds encourages research and the deadlines for spending keeps the research projects moving forward. Funding has been used to hire students, postage for mailings, quality printing, constructing high quality posters, and hiring statistics experts, for example. FDAC funding was discussed in the Task Force that looked at research support across departments. Blecic will bring up the topic at the faculty meeting in the context of the Climate document. If the faculty wishes to revisit the current practice, FDAC could prepare a proposal for the next faculty meeting.

Case reported that FDAC may send approvals for faculty funding directly to the Business Office, without getting Case's separate approval. FDAC will, however, watch for requests for items that might be more properly funded in different ways and send those to Case; e.g. software.

FDAC has the roster, as proposed the previous year. The FDAC webpages have been updated, although the language for pro-rating funds may be clarified

- Intellectual property ownership document (<http://www.uic.edu/depts/lib/about/facexec/intellectual.shtml>)
The document is listed as a campus document, but it belongs to Library; Fiscella will find another place. Recent developments such as Indigo, scholarly communication activities, copyright pages could be linked. Encouraging faculty to retain rights to their own work should be added. Any revisions should be postponed for now, but put on pending list.
- Human Subjects Library Review Committee Procedures: revise? <http://www.uic.edu/depts/lib/about/facexec/faccommorg.shtml>, linked under Faculty Documents
Armstrong (who will also ask Appelt) and De Groote will review it for consistency with their own experiences in going through the human subjects review. They will report at the next Executive Committee meeting.

Pending/Ongoing issues:

- Intellectual property webpage
- Review Tenured/tenure-track norms; (Committee appointed: report due December 1).
- Strategic Plan.
- Research funds allocation as part of FDAC funds?
- Senate Library Committee (Weller).
- Track Principles Draft.
- Review of Criteria and Procedures for Appointment, Promotion, Tenure, and Non- Retention, after the norms document is completed.
- Nomination for UIC faculty awards
- Question of library membership in the Graduate college
- Multiyear contracts for clinical faculty
- Exhibits Task force
- The Honors 105 course (post Nancy John retirement).

Meeting dates: Meeting dates: Fri., Feb 16 (Blecic, chair of FDAC); Wed., Mar 14 Cullars, Chair of P&T; Wed., Apr 11; Wed., May 9; Wed., Jun 13; Wed., Jul 11; Wed., Aug 8.

Faculty meeting: Scheduled for Friday, Feb 16, 3-4:30

DeGroote will attend in person.

Unless there is a change, all meeting times are approximately 9:00-11:00 am. Meetings are scheduled for 1-360; they can move if De Groote will be in Chicago.

De Groote phone number 309-671-8494

Submitted by

Joan B. Fiscella
Faculty Secretary