

Executive Committee  
Wednesday, February 13, 2008  
Daley, 1-360

Minutes

Present: Case (chair), Cullars (secretary), De Groote, O' Brien, Wiberley, Zhao.

Absent: Weller

Guest: Deb Bleic for FDAC

1. The agenda was approved as amended with the addition of a New Business item for Case's discussion of a recent Senate Academic Services Committee. Cullars had circulated an earlier draft of the minutes of January 18, which did not reflect the input of the UL. He will incorporate these and other corrections brought up at the meeting and submit the minutes to the committee for e-mail approval. Either Canlas or De Groote can post the EC minutes to the committee's website since they have not yet been made public.
2. EC Discussion with Chair of Faculty Development Allocation Committee (FDAC): Bleic revisited her concern from last year that the faculty is not making requests for research funds. She suggested that this might be because there is no longer a separate pot of money for research purposes so that faculty would use some of their travel funds for research funding, and the cost of travel makes this an unattractive option. At one time, FDAC had a separate research fund to administer. Bleic also questioned that FDAC has any routine need to vet requests for travel funds or membership renewals. In the overwhelming number of cases, the requests are clearly appropriate and could be vetted by the Business Office. Karen Ein could seek guidance from the Committee or UL in those few cases where the applicability of the request might be in question. Next month EC will talk to Valerie Harris about the Lectures & Forums Committee. [Harris had a conflict for the date, so EC will interview Cullars for the Promotion & Tenure (P&T) Committee.]
3. Old Business
  - Budget update: Case and Ahmed Kassem met with the Student Tuition/Fees Advisory Committee, to discuss the Library and IT assessment proposal and found the student's reception to be fairly positive. Student Affairs will set up a Town Hall meeting for the following week, and it is hoped that the issue can be brought to the Board of Trustees in March. UIUC has already gotten Board of Trustees approval for such a fee.
  - Research workshops/P & T workshops: Cullars reported based on an e-mail report from Weller. The suggestion was made that the workshops be opened to a broader constituency than librarians new to UIC. Some with longer service have expressed an interest in attending. Clinical faculty would also be interested in these workshops. Weller offered to share handouts from earlier workshops with those who request them and to consider later repetitions of the workshops for later cohorts. Case said that the library will subsidize the \$35 fee for Jonathan Eldredge's online workshop on research methods for those who complete the course; those who do not complete it must use FDAC funds to pay the fee. Weller will consult with Cleo Pappas, who suggested Eldredge's workshop, about setting it up.
  - Bylaws Revision TF recommendations: The task force chaired by Peter Hepburn charged with examining the Bylaws for possible revisions incorporated EC's suggestions from the January meeting. The proposed revisions must be announced to the faculty by the secretary at least 15 days prior to the faculty meeting at which it is voted on.
  - Library position ads revision TF: EC discussed various suggestions, both substantive and editorial, and recommended that Cullars send the text to HR head Annie Ford once the missing figures on the UIC budget and volume holdings had been supplied. The committee commended the task force's work and dismissed it.
  - Faculty Awards: Cullars and Weller examined the campus documents setting forth the criteria and deadlines for applications for campus awards for excellence in research and in teaching and felt that the deadlines were too close for the library to do a first-rate job this fiscal year. They recommended that the issue be added to the pending issues list and revisited in the fall when the new EC has been constituted. They did feel that some librarians should be considered for these awards, but first a mechanism (mandated by the campus process) must put in place to make the selection of candidates. Candidates must have been UIC faculty for at least 10 years, and those nominated for teaching awards should have taught grad students; if this last criterion is not waived for librarians, it will substantially limit the pool of librarians eligible for the award.

### **New Business**

- Set date for next faculty meeting: Canlas will be asked to locate an appropriate date for the spring faculty meeting, most likely in late March. Proposed Bylaws revisions must be publicized at least 15 days in advance of the meeting.
- Mentoring Program update: Case reported receiving no new requests for mentoring, though she had received one in the fall. Earlier matches of mentors and mentees continue unless one of the participants requests a change. She will send a reminder to the faculty.
- Senate Academic Services Committee: Case and Principal Bibliographer Joan Fiscella will be meeting with this committee in two weeks to discuss the future of e-resources, bibliographer guidelines to collecting, storing, and discarding materials, given our chronic space problems, the NIH mandate for scientists to deposit articles funded by NIH grants within a year of publication in an open access repository, and the establishing of an infrastructure to communicate with faculty on these and related matters.
- Annual review of the UL: Cullars will meet with the committee to set a timetable, choose the questions, and communicate with the faculty to leave ample time to complete the review before presenting the report to Provost Tanner prior to the April 7 EC meeting.

Submitted by John Cullars, March 7, 2008; approved March 12, 2008