

Minutes of Institutional Repository Task Force, April 14, 2004

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- 1) Minutes from the last meeting were approved and Bicknese was appointed to take minutes for this meeting.
- 2) The committee reviewed proposed changes submitted by Susan Jacobson and approved them.
- 3) The committee discussed some appearance problems with the web page. Wendal Sullivan was contacted to make adjustments to the stylesheet.
- 4) The committee began to review some of the programs used for institutional repositories. All reviewers included a handout with details on the advantages and disadvantages they found. Bicknese: MyCoRE, Ling: D-Space, Austin: Fedora. ARNO was to be discussed, but research found that it had been discontinued. Some issues that were discussed during the reviews were:
 - How CNRI handles are used to manage names
 - What do we mean by "open source"
 - Can programs limit or restrict the formats of files submitted
 - How will controlled vocabulary and review of metadata submitted by the authors be handled
 - SQL databases vs Oracle
 - Impact of XML, Java, and Perl
 - How often are programs updated

D-Space was reported to have already been downloaded by Daniel Enoch on a library server.

- 5) Weller agreed to review what other CIC repositories who were setting up institutional repositories were using.

Submitted by Douglas Bicknese, May 10, 2004