

Minutes of Institutional Repository Task Force meeting, May 13, 2004

Present: Sara Blaszczak, John Cullars, Mircea Stefancu, Ann Weller (chair), Lisa Zhao

1. Minutes of the April 14 meeting was approved.
2. Minutes of the April 29 was approved with a change on the way of describing I-Tor.
3. The website of the Task Force will add a selected list of other repository sites such as, MIT, Cornell Univ. and Harvard Univ. for our own references.
4. Add the issues in the number 6 of April 29 minutes to the Task Force document "Preliminary plans for developing a UIC Institutional Repository." Ann Weller will update the file and send it to the Task Force.
5. At next meeting (June 1) the Task Force will view the presentation from last WebWise conference in room 303, LHS. Sara Blaszczak will set up the equipment available for viewing the record.
6. The Task Force members are asked to revise their evaluation of the IR software they have reviewed and give a bullet list of the major pros and cons of the software to Ann Weller by the first week of June. Ann Weller will compile the files for discussion at the next meeting on June 15.
7. The Task Force plans to invite Mary Case to its meeting in July.
8. Three more meetings are scheduled: June 15 (Tues) 9 am at LHS, July 8 (Thur.) and July 21 (Wed.) will be in room 1-360, Daley and start at 9 am.