Present: Ann Weller, John Cullars, Mircea Stefancu, Lisa Zhao, Sara Blaszczak, David Austin, Doug Bicknese

Announcements:
- Bicknese will not be deploying and is back on the committee
- The composition of the task force will need to be reviewed. At a minimum, a replacement will need to be found for Deirdre Rawls.

Reviewed and approved minutes from June 1 and June 15 meetings

The task force reviewed the Advantages and Disadvantages of Software Systems For Institutional Repositories document. The software will not be ranked, although evaluation criteria will still be developed. The committee also noted that many institutions are using multiple IR systems, this makes it harder to judge how much a particular program may be being used by other repositories. The document may end up having three sections for each system – advantages, disadvantages, and general comments. A number of areas were identified that required additional information and several more programs were judged to be unsuitable. These were: CONTENTdm (judged to be a digital asset management system), and Fedora (The Fedora Institutional Repository software does not seem to have a wide enough user community to provide adequate support to UIC. Moreover, Fedora relies heavily on the time consuming work of creating XML crosswalks to allow the user to search across collections).

Specific system discussions:

D-Space:
- FTP capability was judged not to be not be a problem, but was still worth noting
- Need more clarification on: controlled vocabulary ability, what is the “adaptor”? what is the “GROW project”
- Lisa will investigate further

DLXs:
- Sara will investigate further and send Ann & David links to DLXS sites, especially the differences between the lite and the full versions
- Role of Z39.50 as a criteria is uncertain
- FTP status is unsure
- May be a candidate for “do not consider”

E-Prints:
- Ability of program to handle non-text files, databases, and images is uncertain. Needs more research (by who?)

Sara mentioned that based on Ling’s research, Endeavor/Voyage is not sophisticated enough at this time to consider further.
Ann will need revisions by Friday July 9th in order to update the document for Mary Case.

Ann will try to confirm that we are the only group on campus looking into this subject.

The group discussed the Chronicle of Higher Education article on MIT. David mentioned that UNC Chapel Hill was conducting a targeted effort rather than the scattershot approach used by MIT. The group needs to consider further how to address the faculty concerns that were documented in the MIT article.

The recent UIUC white paper on Institutional Repositories was identified as a potentially important document that everyone in the group should print and review.

Ann will circulate a list of general issues that we require additional information on.

Next meeting will be on July 21 at Daley, 9AM and July 27 at Daley, 9AM.