

## **IRTF Minute**

2004 Aug. 18 at Daley Lib. B466

Present: Ann Weller (chair), David Austin, Doug Bicknese, John Cullars,  
Rich McGowan, Lisa Zhao (recorder)

- Approved July 6th minutes taken by Bicknese. D. Austin will revise the July 27<sup>th</sup> minutes and send it again.
- Discussed the Taskforce Recommendations:
  - \* clarified that this document is for library Steering Committee.
  - \* a few changes:
    - \* change the title to Report of Library Institutional Repository
    - \* change the subtitle "Requirements for UIC Central Online Repository software" to "Software Requirements for UIC Central Online Repository"
    - \* change the subtitle "Requirements for UIC" to "Recommendation for UIC", etc.

Ann Weller will revise the Draft and send it to the Taskforce again.

We also discussed whether there were similar projects on campus, and at this time no one knows of any. Our timeline might slip a little.

Next meeting will be on Sept. 21 (Tues.) 9am at LHS Conference room.