

Institutional Repository Task Force (ITRF)
Minutes of December 7, 2004

Present: Ann Weller (chair), Lisa Zhao, David Austin, Doug Bicknese, John Cullars, Rich McGowan, Mircea Stefanu (recorder). Absent: Sara Blaszcak

1- Minutes of November 23, 2004 were approved.

2- Library faculty and academic staff will be invited to attend two brown bag sessions, before ALA, to discuss the report drafted by the task force, as follows:

- on January 10, 12:00-1:30, LHS, Conference Room 303
- on January 11, 12:00-1:30, Daley, 1-360 (?--depending on room availability)

The sites will be invited to participate through phone teleconference arrangements.

Flip-charts will be used, to collect input.

Possible topics:

- “things that need resolution” (section of the draft report);
- suggestions for faculty members to be approached with invitation to post materials;
- suggestions for policies (UIC vs. non-UIC material, definition of “appropriate” materials, whether restricted material should be included);
- suggestions for faculty members from different university departments to be part of an Advisory Committee, at the level of the university, that will take over from the library task force and monitor the IR implementation and operations.

3- The task force recommends that UIC Central Online Repository use DSpace, developed at MIT. The software should be installed at the library and made available for testing. Should a person be dedicated solely to this task?

4- Bicknese has identified some material suitable for the initial posting: a collection of pdf files of the Master’s theses from the College of Urban Planning and Policies (Kappa).

5- Discussion of other DSpace installations reviewed by members of the task force (continuation from the last meeting):

- Austin: O-Space (from the Ontario Scholars Portal), with strong educational/instructional focus is not a model for us;
- Bicknese: tried but couldn’t access the U of Calgary’s IR except for introductory matter;
- McGowan: U of Texas offers limited access to various materials from their Information School and the City of Austin (general info, meetings); not a model either.

6- Weller will compose a blurb to be posted on U-Lib and 2 list-serves; she will revise the draft report and will attach it to a message to go out one week before the brown bags.

7- Next meeting: Friday, January 7, 9 am, at LHS.

(Submitted by Mircea Stefanu - 12/9/04)