

Institutional Repository Task Force
Minutes, January 25, 2005

Present: Ann Weller (chair), David Austin, Sara Blaszcak, Douglas Bicknese, John Cullars, Rich McGowan, Lisa Zhao (recorder).

The last minutes were approved.

Questions from the two brown-bags were discussed. The focus is on how we bring this issue to campus wide and let faculty to buy it.

Our proposal:

Make recommendation to Steering Committee --> have some pilot projects on --> the provost --> some projects from campus wide

- need 20% of time from implementation person to install Dspace

- possible pilot projects:

- o LHS librarians publication in JMLA (Weller)
- o Library faculty public online (e-book corner?) (Blaszcak)
- o ULIB online (Blaszcak)
- o Library news from Bob Malinowsky (Blaszcak)
- o Deans, Directors, and Department heads memos (listserv) (Bicknese)
- o Urbana, COM, electronic graphics (Weller)

- Timeline

- o End of March, finish some pilot project
- o May-June: to provost

- Campus-wide committee:

- o 3 people from the library,
- o Representative from the provost office, graduate college, college of medicine, nurse, LAS, engineering, computer center;
- o 2-3 faculty representatives

- Issues need to be resolved:

- o Role of the library
- o Cost
- o Guideline for deposit (whose responsibility)
- o Training
- o Who will do PR
- o Who will run the server

Do not jump in without plan. Weller will draft a recommendation to the library Steering Committee and will be discussed at next meeting.

Weller will schedule the next meeting after looking at everyone's calendar. Next meeting will be held in LHS in February.