

UIC
University Library

Library Support Staff Advisory Committee (SSAC)

The SSAC is charged with refining and implementing the recommendations of the three Support Staff Task Forces (2005) and with consulting with the University Librarian on staff related issues.

The SSAC itself is composed of seven elected staff members and the University Librarian. Each of the staff members serves on a subcommittee, either the Staff Development Committee (SD) or the Sense of Community Committee (SOCC). Faculty and academic professionals are represented on the SOCC by five members appointed by the University Librarian.

2006-2007

Accomplishments:

- Determined committee organization
- Created subcommittees and determined responsibilities of subcommittees
- Reaching Forward Conference- the library sponsored 5-6 staff members to attend
- Created webpage presence
- Implemented virtual suggestion box and published responses
- Responses to the comments in the suggestion box were maintained by SOCC
- Planned and successfully implemented Staff Development Day
- Recommended structure for future Staff Development Days – (annually)
- Canned food drive at Holiday Party (SOCC)
- Recommended formal departmental meetings- (need to assess its effectiveness)
- Recommended bi-annual all-staff meetings, which the library has continued.

2007-2008

Goals:

- Decide on topics for 2007 Staff Development Day
- Survey will include topics of interests and concerns representative of the support staff community
- Review and prepare report on staff evaluation tools
- Work with HR/Administration to improve value of EDPs
- Development of a knowledge-base interest allowing staff to share their area of expertise (modeled by the Reference Dept. Index).
- Consult with HR on training needs for staff development
 - This includes continuing to review the supervisory training sessions
 - look at other recommendations for the library's bootcamp training sessions
 - revisit e-rooms as a way to include the sites
- Revisit Employee Recognition efforts (after Dept. of the Month ends)
- Bi-annual SOCC events (Spring and Winter)

Members

Mary Case, Chair

Staff Development Committee:

Jessie Duran 2006-2008
Kathy Kilian 2006-2007
Joel Sanders 2006-2008
Irene Williams 2006-2008
Seat available for 2007-2009

Sense of Community Committee:

Teauria Brown 2006-2008
Jay Jurek 2006-2007
Chris Wadle 2006-2007; 2007-2009
Seat available for 2007-2009

Appointed to SOCC

Laura Castillo
John Cullars
Jacqueline Leskovec

Aimee Quinn (resigned)
Lisa Wallis (resigned)
Lisa Zhao

3/21/07 JD