

LIBRARY SUPPORT STAFF ADVISORY COMMITTEE

December 19, 2007

MINUTES

Meeting started at 9:10am and adjourned at 9:46am

Present: Mary Case, Teauria Brown, Jessie Duran, Veronica De Kowperlandth, April Pittman (**Recorder**), Joel Sanders, Chris Wadle (**Via-phone**), Irene Williams

November minutes were approved by Mary.

Staff Development Subcommittee

Becky Lowery, Map and Data Services Librarian, is analyzing the LSSAC Survey results. Mary will ask Becky to meet with group for a summary of the findings.

The 2nd Annual Staff Development Day will be on Wednesday, January 9. The programs and evaluations have been made. Jackie Buckner is making the room and beverage reservations.
* Committee had concerns that the Teleconference lines have not been reliable. The speaker would be taped for the Sites.
*Speaker will not have a power point presentation but handouts will be available.

The September and October minutes will be posted soon and November minutes once approved. A reminder about SDD will be sent to all staff.

Application and guidelines for the staff development funds need to be wrapped up by mid January.

Sense of Community Committee

Extend food drive to Jan 4, 2008.

Holiday Party

- *Next Year send invitations to Retirees earlier.
- * Subject about having Holiday being over at LHS
- * Send out a reminder about Food Drive extension to staff.
- *Josh was photographer for holiday Party
- * Irene gave Jessica pictures from Ice Cream Social to be posted on website.

Other Issues

- * Elections for next year if will don not have enough nominee what would we do.
- * SOCC – Cleo, Laura and Lisa rotating off.
Mary Case will send out announcements to Faculty about elections for SOCC Committee.
Mary has asked John Cullar and Jacqueline Leskovec to stay on SOCC till 2009
- * LHS Survey – Kate Carpenter decided to postpone survey until next year.
- * Joel and Teauria are to go over Survey and see what changes could be made.

Joel Sanders recorder for January 2008 Meeting