

## LIBRARY SUPPORT STAFF ADVISORY COMMITTEE

August 15, 2007

### MINUTES

Present: Mary Case (recorder), Jessie Duran, Veronica De Kowperlandth, April Pittman, Joel Sanders, Chris Wadle, Irene Williams

Absent: Teauria Brown

#### Staff Development Summary: Jessie Duran

- \* The support staff survey is currently in draft, waiting for comments from the University Librarian. The survey is intended to investigate issues that have come up in the suggestion box and give the Library a baseline from which to make improvements in the Library climate.
- \* The group has begun discussions on the next staff development day. No decision yet on topic or date.
- \* The group is still working on a proposal for the allocation of staff development funds.
- \* Julia Hendry, University Archivist, had expressed interest in obtaining the files of the LSSAC. Irene Williams will submit the archives generated thus far to Julia.
- \* Reaching Forward South is coming up soon. Information on submitting applications for funding will be sent to the staff at the sites.

#### Sense of Community Summary: Veronica De Kowperlandth

- \* Alderman Solis has asked for book donations for a new senior citizens center being opened in his district, which borders UIC. SOCC is in favor of making this a staff volunteer project, including not only book donations, but also visiting and reading. The LSSAC supports this initiative.
- \* The Ice Cream Social got very good reviews. Next time, we need to make a better connection to the student workers so more of them know they are invited and attend. This should be retained as an annual event. About 50 staff attended.
- \* The group is still debating the fall harvest event. They are not getting much support for this. They may try to come up with something else.
- \* The SOCC is recommending that there be a joint SOCC/LSSAC meeting before the next event to clarify assignments.

## General Issues

\* LSSAC discussed the timing of annual events. Right now we are suggesting 3—staff development day, the ice cream social, and the holiday party. We should try to spread these out a little more over the course of the year. Staff Development Day is perhaps the most flexible of these in terms of timing.

\* The last two Departments of the Month were drawn: Collection Development is in October and Acquisitions is in November.