

**Steering Committee Meeting**  
**15 May 2002 --**  
**B-466 Daley Library**

Present: Austin, Daugherty, Dorsch\*, Graves, Hollander\*, Hurd, Jacobson, John, Lagana, Lambrecht, Malinowsky, Naru, Pifalo\*, Scherrer, Shuler, Weller.

(\* By 'phone.)

Absent: Bloss

Guest: Schwartz

1.0 Minute-taker: Daugherty; Time-keeper: Bloss.

2.0 Minutes of 24 April (Bloss) were approved for posting. Minutes of 3 April (Austin) will be approved at the next meeting, 29 May.

3.0 Overview of the Library budget (Schwartz)

3.1 Schwartz distributed the following:

3.1.1 Recap State Accounts Final June 2001

3.1.2 FY2001 state expenditures (pie chart)

3.1.3 FY2001 state expenditures without library materials (pie chart)

3.1.4 Glossary of financial terms

3.2 Discussion included

3.2.1 How the State Account is allocated and spent

3.2.2 What is included in various categories (personnel, equipment & expenses, library additions)

3.2.3 Particular stresses on the budget at this time and how those are being addressed

3.2.4 Commitments to library staff and to the campus

3.2.5 Possibility of additional mid-year rescission

4.0 Discussion of remaining "other" priorities identified by Steering

Cmte members after Planning Day was postponed until next meeting.

## 5.0 Quadrants and Task Forces

### 5.1 "New" TFs have all met at least once and include

5.1.1 E-reserves

5.1.2 E-reference

5.1.3 ErgoDocs

5.1.4 Digital Lab

5.1.5 ILLWorks Plus

### 5.2 Collections Quadrant has been split into two, with membership:

#### 5.2.1 Electronic Collections Quadrant

Hurd, convener; Austin; Scherer; Stefancu; Bleicic

#### 5.2.2 Collections Management Quadrant

Malinowsky, convener; Bloss; Jones; Lagana; Jacobson

## 6.0 Steering Cmte. members shall use Netscape Calendar by 1 July 2002

### 7.0 Future meetings:

Wed, 29 May, 09-10:30am, B-446

Wed, 26 Jun, 09-10:30am, B-446

Wed, 10 Jul, 09-10:30am, B-446

Wed, 31 Jul, 09-10:30am, B-446

Wed, 14 Aug, 09-10:30am, B-446

Wed, 04 Sep, 09-10:30am, B-446

rad: 22 May 2002

approved 29 May 2002