

DRAFT DRAFT

Minutes of Steering Committee meeting of January 5, 2005.

Attending: R. Daugherty, D. Bicknese, A. Ford, S. Jacobson, F. Logan, W. Jones, J. Hurd, C. Scherrer, G. Lagana, A. Bloss, J. Lambrecht (Chair), M. Case, J. Canlas, E. Guss, E. Schellhause, M. Berta, J. Dorsch, J. Shuler, V. Pifalo, E. Starkman, H. Malinowsky (Recorder)

Meeting called to order at 9am by J. Lambrecht.

Minutes for meeting of December 8, 2004, were approved.

Brief updates:

Reactions to reduced services week—one complaint that Daley was not open. LHS, Sites, and Science Library had moderate use. Closing created a backlog of incoming books and serial current issues. It is noted that when emergency staff entered the building there did not seem to be any change in the heat, in fact it was warmer than when the library was open.

Possible extended meeting of 1/26—Spending priorities for equipment will be discussed with a focus on M. Case's FY 2006-2007 budget presentation to the Provost and Deans.

Possible meeting on 2/9—M. Case would like to present her budget proposal to the Provost and deans.

Taking responsibility for "Organizational Issues"—A spreadsheet prepared by J. Canlas was distributed prior to the meeting. This spreadsheet was the result of a previous planning session where members of the Steering Committee indicated their concerns and needs for the library. There was a discussion of the first item on Communication that covered diversity of user needs, accessibility to electronic resources, and mechanism for dealing with user complaints. No substantive conclusions were made. J. Lambrecht instructed the members of the Steering Committee to look at the spreadsheet and see if there are any items that each could take ownership of. This will be discussed at a future meeting.

Organizing Public Services in a better way—J. Shuler and his task force will be preparing a report. J. Shuler pointed out that there were four user perspectives that will dictate what the report will show: 1. Services that orient users to the library and its collections; 2. Services that show how to research materials in the library; 3. Services that help to identify and use resources outside the UIC Library; and 4. Services that show how to select materials for the library. It was suggested that the work of Shuler and Dorsch be coordinated with the work of the 2010 Committee in order to eliminate overlap.

Organizing Technical Services in a better way—A spirited discussion was had on what technical services mean.

J. Dorsch gave an update on USE and indicated that the Ask a Librarian service was going very well. There is a need to advertise this service for the coming semester.

The deadline for PromptCat implementation has been moved to January 31, 2005.

Meeting adjourned at 10:55am.