

Steering Committee Minutes  
January 7, 2004

Present: Bangalore, Bloss, Daugherty, Dorsch (phone), Hurd, Jacobson, John, Jones, Kresnoff, Lagana, Lambrecht, Malinowsky, Quinn, Scherrer (minutes), Starkman, Weller  
Minutes of December 17, 2003 were approved with minor correction.

1. The addition of RefWorks to the list of resources offered by the library was announced.

The RefWorks offline client will be improved, a user manual developed, links made from the library's resources page, promotion materials written, and a task force formed to optimize use of this product.

2. John presented an outline of the library's budget proposal to be presented on February 10. She covered the broad areas of personnel, collections, operations, capital and new programs. Highlights include proposals for increasing faculty salaries to the upper 10 of ARL libraries, increasing collections budget by 5%, requesting \$400,000 for public access technology, funding improvements in LHS' basement, the Oasis at Daley, the Daley basement, elevator repair, and new faculty for expanded evidence based medicine initiatives and a digital resources bibliographer, and facilities improvement.

3. A brief discussion was held to determine if there would be UIC representation at various CIC group meetings at ALA.

4. There was consensus on using Hyperion software to deal with the Rand reports, which will now be arriving on CD-ROMs. They will be cataloged as online resources rather than as CD products.

5. Hurd reported on the warehouse use study which indicated that the criteria in place for sending materials to the warehouse are appropriate as few journal titles were fetched more than once. This was followed by a discussion on how to best deal with journal runs that will end in hard copy but continued electronically. Shelf labels will be distributed which can be put in place when this is the case, and Bloss will work on customizing a message for these records in UICCAT. Since this is a major public service issue, collections development will send out notices, and a news item on the webpage will be featured.

6. The date for full installation of Clio Web was changed to January 22. MyLibrary is fully available on the new server and notices have been sent to previous users. A link for this resource will be under the resources page.

7. John gave a brief update on other issues:

The management team for QuestionPoint will consist of De Groote (overseer), Bochenski, Collard, and Hepburn with Dorsch as champion; this group will report to the new User Services Quadrant

- The User Services Quadrant will consist of Doranski, Fiscella, Hurd, Odegaard, Shultz and Dorsch as chair
- UIC gained 6 new class rooms as a result of moving the A&A collection to Daley Meeting was adjourned at 10:37 AM