

## Steering Committee Minutes

Attending: Present: Austin, Bangalore, Bloss Daugherty, Dorsch (by phone), Graves, Hollander (by phone), Hurd, Jacobson, John, Lagana, Lambrecht, Malinowsky, Naru, Pifalo (by phone), Scherrer, Shuler (recording), Starkman, Weller

January 8, 2003  
9am - 10:45am  
1-360 Daley Library

Minutes from December meeting approved.

Discussion of proposal for fee based interlibrary loan services led by Graves. This is a Follow up on work done by Digital Services and Ill Works groups. Proposal requires an investment of \$1500 for a 6-month test project. Some questions about adding to burden of the Library business office, esp. in light of upcoming university-wide financial upgrade. Cost per article would average \$15.00, but still some questions about what over fees might be involved with copyright charges. Not proposing any changes to the fee structure and the forms. Some discussion of how the copyright fee may affect fees of the new service.

Will we give requesters an option of paper or electronic? Answer is yes. We will need to collect the emails. More of this business will be in LHS. The volume of business will be largely from non-UIC users, which means higher fees, mostly with Chicago-area bio or drug firms, which might be willing to pay for the service. Question raised about taking some personnel from cataloging to help for in the business office, if the project places more demand on the business office. Pulling all the information for the billing is the most difficult and costly. Difficulty with recovering ILL fees over the last year created a deficit. Steering supports the project. Buy another copy of Ariel. Approved.

Linking to licensed for e-resources.

Issues: differing criteria among the vendors. Some vendors are liberal, some not. Can you link to the title, or can you link to article. Is this an issue of user education? Blackboard use

in the library raised as an issue. Federal TEACH Act implications discussed. Use of copyright within the context of library reserves. What should we tell faculty about linking to library electronic resources. Create a policy document to guide the process fall, creation shifted to ERQ and Electronic collections. Further questions include other aspects of access services and reserves. Feedback necessary for Steering. How much of technological processing will be done by the library.

Planning for planning Day

Do we need accomplishments at the beginning of meeting. Some debate, move into the small groups, perhaps reported by the individual, rather than by individuals. Reports for Quadrants. General support for the idea to distribute information. Department head can work with the staff members to get a list of accomplishments. Move to a quarterly report. Not in the normal way -- to be assigned.

What will be different -- outcome oriented. Assigning the groups

Group leaders to focus on particular points, handouts, 1 and half hours, an hour to discuss implications

After lunch, prepare a 10 minute presentations for the whole group. How much will things cost. Implications

New Home Page: Shuler, Ellen added directions other than cosmetic

Press release 2005: Malinowsky  
Draft is open, a list at the very least.

Digital Service to Users: Scherer, Jo Dorsch Draw in other ideas.

Visibility of Library Services: Jay Lambrecht and add Linda Naru  
List of things

Portal Group Membership discussion about how to broaden the number of people involved in the project. Open up other library committees to a broader audience. Convener of task force could

also reach out to wider audience.

Discussion of any obstacles

Library Web page will be implemented on time

Announcement from N. John to the public about the new web page. Also place on Academy and on the web page. Other listservs. Not Mass-mail. The pages most frequently looked at will be done first. A specific place for people to send their comments. Send them to erq-listserv.

Serial Solutions list

OCLC number in MARC record.035 field, conflict between print version title with electronic version. Working with Serials Solution and ILCSSO to facilitate the load. Some time in January.

Shelf ready slips

Working group about staffing issues. No later than the fiscal year to have the recommendations ready

Periodicals to warehouse

Mentions some major shifting of second floor periodicals  
Consider move documents serials.

Major Summer moves: None planned for the moment, depends on other events

Summary of Joint Meeting Between Documents and Reference:

Statistic sheets

Scheduling, double coverage

Saturday coverage

BI

Other questions about reference definitions.

CITY2000 is up and running.

Provost agreed to recruit AUL position 15K and 20k stipend for two years. UofI integrate.

Cancellation project completed. Statistics distributed so far

does not include LHS titles. Mass Mail to University community. Chance to open the budget discussion with the rest of the University. Rising costs of serials. UIC is one of the top users of Beilstein.

Budget hearing for the library is in February. Larger serial cut planned for next year, perhaps as many as 1500.

General Praise for Jay's note to Academy about circulation issues. Signs will be distributed to offer receipts at circulation points.