

Steering Committee Minutes  
March 05, 2003

Present: Austin, Bangalore, Bloss, Daugherty, Dorsch (phone), Graves, Hollander (phone), Hurd, Jacobson, John, Lagana, Lambrecht (convener), Malinowsky, Pifalo (phone), Scherrer, Shuler, Starkman, Weller (minutes)

Guest: Schwartz

Minute taker (Weller); Time keeper (Starkman)

Minutes of February 12 were approved

1. Library budget discussion

Schwartz gave a summary of the library budget for the current fiscal year and examined projections for FY04. The library's state budget was cut \$1.1M last year. If there is another rescission either this FY or next FY, the library will have to reduce staff, and cut dollars from both the additions budget and equipment purchases. More details will be known when the governor presents his budget in April. The library will probably have fewer student hours next FY. John gave a presentation of the library budget to the Provost and Deans. John will have more meetings with the Provost after the governor's budget is revealed.

2. Proposed ERQ Evaluation Task Force

Pifalo presented ERQ's recommendation that a task force be appointed to evaluate the Webpages. There was some discussion of the charge and the need to protect individual faculty's research projects. There was also discussion of the exact membership, particularly the need for a systems representative. ERQ was asked to refine the proposal and meet with the Task Force members once it is named. The revisions to the charge can most likely be handled by email.

3. Proposed privacy statement

Dorsch presented a draft privacy statement with the proposal that it appear on the "Ask a Librarian" Webpage. A number of wording changes were suggested. The Steering Committee

supported the proposal. John suggested that Legal Counsel review the document prior to its placement on the library Webpage.

#### 4. Proposal from PDQ to delete “unlinked item records”

There are approximately 25,000 unlinked item records in UICCAT carried over from NOTIS. About 5,000 of these are in the Architecture and Art Library and deemed important enough to try to save. Systems may be able to write a program to retain these records. These items might also be in OCLC. PDQ will look at some options and make a recommendation to the Steering Committee.

#### 5. SerialsSolutions ArticleLinker

Hurd proposed that the Library spend about \$5000 to purchase the article linker software with SerialsSolution. If the UIC library is part of a beta test for the new software, there would be a 25% discount for the first year. ArticleLinker appears to be a good way for users to link to full text articles from items found in online databases subscribed to by the library. Other methods of accomplishing this are very labor intensive. Malinowsky pointed out that about 25% ECO journals are currently incorrect in SerialsSolution. Armstrong is working with SerialsSolution to correct the problem. The Steering Committee recommended that we purchase ArticleLinker.

#### 6. Journal exchange program

Jacobson suggested that the journals with electronic full text be dropped from the journal exchange program between Science and LHS and LHS and the sites. About 80% of the journals exchanged within LHS sites are now online. Discussion items included the importance of library as place and the currency of the online journals. John suggested the portal group might have some recommendations for making the online versions more readily available to faculty. Jacobson will identify a list of exchange journals not online. Jacobson will bring this item back to the Steering Committee after discussion with LHS and LHS sites.

#### 7. ErgoDocs final report

Shuler stated that the ErgoDocs Task Force had accomplished what it set out to accomplish. He presented a document that

outlined the accomplishments and set out a plan for next steps. Shuler will work with CircWrks to implement. Cataloging will also look at the issues. John pointed out that staff complaints have stopped. The Steering Committee agreed that the task force had accomplished its tasks and dissolved the task force. John will send a note and thank the task force.

#### 8. LibQual final report

Graves reported that LibQual reports had been prepared for the Steering Committee, the faculty and LHS. Two research projects from LibQual are in the works. The library opted not to participate this year, but may participate again at some future date. The Steering Committee agreed that the task force should be thanked and disbanded.

#### 9. Discussion of obstacles

SerialsSolutions: O'Leary will run a Voyager report listing electronic (only) versions of serials already in the database to aid cleanup of duplicate titles.

JSTOR: will wait for the SerialsSolution list.

WebFeat qUICsearch: about a total of 100 databases will soon be searchable through WebFeat. A new version will soon be released and with its new features it will be ready for a more prominent place on the library's Webpages. The Portal Group is ready to add more subject groupings.

The photocopy contract is being reviewed as fewer copies are being made than anticipated.

Lambrech will try to reschedule the March 26 meeting.

Schwartz is reviewing student hours. Several emergency requests are being considered. All requests should be to John in the next day.

Meeting adjourned at 10:40.

