

Steering Committee Meeting
21 May 2003
Minutes

Present: D.Austin, A.Bloss, B.Daugherty, J.Dorsch, S.Hollander, J.Hurd, S.Jacobson, N.John, B.Jones, G.Lagana, J.Lambrecht, B.Malinowsky, L.Naru, V.Pifalo, C.Scherrer, J.Shuler, E.Starkman, A.Weller.

Absent: K.Graves, L.Pillow

Minutes of 30 April (D.Austin) were approved as corrected for posting.

Minutes of 21 May will be by B.Daugherty; D.Austin will be time-keeper.

1.0 Updates by N.John

1.1 Budget. Provost is considering the Library (along with units such as Campus Police, Health & Safety, etc.) as "Shared Commons" essential to the life of the university and which might need some special budget protections at this time.

1.2 A&A Library will close, with most collections and services moving to Daley Library. A&A faculty will work with us to ensure success. No developments with Math Collection to report at this time.

1.3 The photocopy program will be taken over by the Library. The number of copiers will be reduced by half; the price of copies will drop to seven cents; copiers will accept i-cards, old and new copy cards; ACCC will take over network printing.

2.0 Planning day will be Friday, 6 Jun, 8:30-3:30, 213 CIU. Included will be representatives from support staff as well as the various Quadrants. A finalized version of the "press release" drafted at last Planning Day will serve as basis for a UIC Library "service vision" useful in various settings.

3.0 Illinois Digital Academic Library (IDAL) [see www.idal.illinois.edu]IDAL will be responsible for federated brokering, licensing, and billing for the IBIS databases. Various options need to be examined to decide on the best model to adopt. Evaluation points include not only price but also interface features. Concerns should be communicated to hrm@uic.edu who will keep SC informed of process. The decision needs to be made by mid-June; the changes go into effect 1 July. Use instructions will need to be updated accordingly.

4.0 Privacy Issues

4.1 QuestionPoint (Dorsch/Pifalo)

4.1.1 There are concerns about educating users regarding privacy and their consent for keeping e-mail questions/responses in a database used for tracking. It may be wise to provide easy links to the privacy statement and to advise users in a better way that correspondence is logged.

4.1.2 It is a goal to migrate user correspondence now going to various library lists over to the more general QuestionPoint. There may still be good reasons to maintain those lists but to use them a bit differently. Systems will provide SC members with a list of these library lists for review.

4.1.3 This pilot project needs to be evaluated soon.

4.2 UICalendar

4.2.1 UICalendar is available to large numbers of users. Concerns over broad access to quasi-personal information such as vacation dates were brought up.

4.2.2 There are several layers of privacy and access rights that can be set by the user; it is important to take advantage of these features: <https://www.uic.edu/depts/accs/software/uicalendar/clientbasics.html#Access/>

5.0 Quad Update: ERQ

V.Pifalo distributed a report and led discussion on its points, including selected accomplishments in 2003, current projects, and pending issues. The report also shows the composition/charge of the Quadrant as well as of its task forces: Services TF and Evaluation TF. A copy of the report is available on request from vgp@uic.edu. Website for the ERQ is at:

<http://www.uic.edu/depts/lib/staff/commwork/erq>

6.0 Project Updates

6.1 Hyperion Interface Team (DCOC) reported that the Hyperion upgrade is happening but some interface problems have delayed implementation of the recommendations.

6.2 The Slip-Ready project is on hold pending responses from vendors to the RFP.

6.3 OCLC's Interlibrary Fund Management (IFM) is being used effectively to reduce the amount of individual invoicing that needs to be done. DOCLINE's Electronic Fund Transfer System (EFTS), a similar service, is still being pursued.

6.4 Target dates for several other projects were established or revised and will appear beginning with the agenda for the next meeting.

7.0 Future meetings:

Wednesdays, 9-10:45, 1-360 LIB

11 Jun

2 Jul

23 Jul

13 Aug

3 Sep

24 Sep

15 Oct

5 Nov

26 Nov

17 Dec

rad: 24 May 2003

