

Steering Committee Minutes
June 26, 2002
Daley B-466 9:00 - 10:30 AM

Present: Austin, Bangalore, Bloss, Daugherty, Graves, Hollander, Hurd, Jacobson, John, Lambrecht (convener), Malinowsky, Naru, Pifalo, Scherrer, Shuler, Weller

Guest: Marsha Selmer

1. Minute taker: Graves Time keeper: Daugherty

2. The minutes of the May 29, 2002 meeting were approved.

3. Progress and Issues from ErgoDocs

Selmer reported on the committee's combined task of preparing a report and conducting staff training. A draft report has been prepared for approval at the July 2 meeting. Training is currently being conducted. The combined reference/documents services will be in place by August 1. Issues to be addressed: space for documents reference materials on the second floor, documents periodicals to be located on the second floor, circulation for documents not in UICCAT, and cataloging of documents in Cataloging Department.

4 Progress and Issues from Curriculum Closing and Move

Reference service at Curriculum has closed. Shelving has been installed on the second floor. Materials are being sorted and will move to the second floor within the next two weeks. The test collection has been moved to reference and librarians have been trained in how to handle these materials. The August 1 deadline will be met.

5. Service Hours for Fall 2002

Math - Library will be closed at the end of the summer semester.

A&A - No change this fall until John meets with faculty.

Science - Considering cutting back weekday evening hours to 7:00 PM.

Daley - Considering closing one hour earlier Sunday - Thursday. There will be discussion about the west door.

LHS Chicago - Will close one hour earlier (11:00 PM) Sunday - Thursday.

LHS Urbana - Will cut hours on Saturday and Sunday and open one hour later on weekday mornings.

LHS Rockford - Will cut hours on Sunday.
Every library will be taking at least a five hour cut for the fall semester. Cutting additional hours will be considered if there is an additional mid-year recision. John will make the announcement for all libraries explaining that the library spends 1.8 million dollars on electronic materials and to maintain the collection, cuts must be made in other areas.

There was also discussion of reduced hours of service at the reference desks.

6. Obstacles to Meeting Approaching Deadlines

ILLWORKS Plus - Weller reported an obstacle with the Linux server and the CLIO software. May need to move CLIO to another server. Also the business office machines will need an upgrade. May not meet the July 31 deadline.

Science Library - Hurd reported that the shift should be completed by July 31.

Move to Voyager 2001.1 - New clients are needed for all machines. Should be completed by August 1.

Expanded E-reserves - Graves reported uncertainty regarding the compatibility of Hyperion/Blue Stem/Voyager. Also if E-books

will require green sheet process.

7. Quadrant Reports

ECQ - Hurd reported that an organizing meeting was held. Concerns to be addressed are to understand the issues related to linking and customizing interfaces with providers. The group will draw resource people from reference staff.

CMQ - Malinowsky reported the G.K. Hall volumes were being put in basement storage, and the group is compiling a list of unprocessed materials. After that list is completed, sick and non-repairable books will be considered.

ERQ - Pifalo reported the cosmetic re-design of the web site was moving ahead while the group develops a plan for comprehensive review of the site. The Art and Architecture Index will be added. A reference librarian from Daley will be added to ERQ.

The meeting adjourned at 10:45 AM.

Next Meetings - All 9:00 - 10:30 AM, Daley B-466 or 312/413-

2001

July 10

July 31

August 14

September 4