

UIC Library Steering Committee Minutes -- September 4, 2002

Present: Austin, Bloss, Daugherty, Dorsch (phone), Graves, Jacobson (timer), John (recorder), Lagana, Lambrecht, Malinowsky, Naru, Scherrer, Shuler (phone); Absent: Hurd, Bangalore, Hollander

Minutes of the August 14 meeting were approved.

1. A discussion on coordination of bibliographic instruction. The position that is being posted is to replace Melissa Koenig and will coordinate the teaching program of the Daley Reference Department.
2. Planning to close and empty the Math Library
Agreed that we would move out the JSTOR titles to the Warehouse in the near future and the 20-20 titles to the Daley basement once the basement has started to move to the Warehouse. Malinowsky also anticipates sending a lot of Q, R, S and T-classed serials titles to the Warehouse. New math titles acquired will stay in the Daley library.
3. Employee recognition program proposal
A draft proposal was discussed briefly. Concerns about whether the program could improve morale were raised, but overall the feeling was that it was worth a try.
4. Portal project (report distributed via e-mail)
Lambrecht will set up a demo for the few members who hadn't seen the portal yet, and then invite the portal group to send a representative to a future Steering Committee meeting.
5. E-Media at LHS Multimedia Services
Jacobson described the move of the archive of university films and videos to the multi-media area of LHS. While the move raised some issues, the relocation of these materials in the library is a good thing. Lagana suggested that when things settled it would be great if the e-media from Daley could be re-united with the collection at LHS.

6. Quadrant and committee minutes on the Library Web site
Pifalo started a lively discussion of whether it is better to link out from ULIB to committee minutes and other documents or to include the entire text in ULIB. There was no agreement except to say that keeping the minutes on Web sites for the committees was a good thing for historical research purposes, but ULIB was a better current-awareness mechanism. ERQ will consider the alternatives and report back to the Steering Committee the results of its deliberations. All the various groups will be urged to post minutes etc. to their Web sites, which should contain the membership, purpose, minutes and any documents of the group (at a minimum).

7. Programming tasks a.k.a. 'lialist'

It was agreed that PDQ should be responsible for the creation and maintenance of a list of programming tasks even though the list will contain requests from non-PDQ units. PDQ will report back soon.

8. Obstacles

Lambrecht asked the group to review our project deadlines and identify any obstacles to achieving them. Among the obstacles is our lack of understanding of the role of the library, ILCISO and Endeavor in resolving problems such as the bursar debits/credits problem. Universal borrowing and the universal catalog seem to be working fine and our patrons have found them even with little fanfare on our part.

9. Quadrant/ Task Force reports

Dorsch noted that the Digital Public Services group had decided to review its allocation of staff to the Question Point trial. The numbers in the report were rather arbitrary and they felt that units should have some input into the amount of time they would put to the project. The Steering Committee agreed.

Future meeting dates: 9-10:30, 1-360 Daley or 312-413-2001:
Sep 18; Oct. 9, 30; Nov. 20; Dec. 11; Jan. 8, 22; Feb. 12; Mar. 5, 26; Apr 9, 30; May 21; June 11