

UIC Library Steering Committee Minutes
October 9, 2002

Present: Bangalore, Bloss, Daugherty, Graves, Hollander (phone), Hurd, Jacobson, John, Lagana (timekeeper), Lambrecht, (convener, minutes), Malinowsky, Naru, Pifalo (phone), Scherrer, Shuler, Weller. Guests: Brantley, Collard.

Excused: Austin, Dorsch.

1) Draft minutes of the September 18 meeting were distributed for approval at the next meeting.

2) Collard and Brantley participated in a discussion of the future of the "My Chicago Library" portal product. There are 52 subject categories. When introduced to the campus, the focus is expected to be on grad students. It might require 1-2 hours of work per week by each of 7-9 staff (East, LHS, Systems) to maintain it. The portal might be placed on the Library web page in an array of productivity tools. Its relationship to and integration with existing Library web pages was discussed. The portal's creators will work through the Digital Services to Users Task Force and ERQ on these issues.

3) John gave an update on the Math Library. An agreement is being negotiated under which the Mathematics, Statistics, and Computer Science Department would take financial responsibility (staffing, shipping, and other costs) for maintaining a separate Math collection in SEO. Materials, shelves, etc. will continue to belong to the University Library.

4) Steering began a discussion of the browser issue. "Has" lists are difficult to print in Voyager. AOL users can't access UICCAT through Netscape. Some of our resources (notably Voyager) work best with IE. Others (such as ScienceDirect) work best with Netscape. Browser versions also can make a difference. Shuler offered to frame the issues, seek UIC public services opinions, and check the Endeavor site to see how other libraries have coped.

5) ERQ's proposal entitled "Committee Minutes" (9/26/02) was approved pending consultation with the University Archivist.

6) Steering approved Bloss's proposal to stop binding paperback books that have flat (perfect) bindings, are able to stand on the shelf without support, and have stiff covers. This will cut down on work and help us cope with a 25% reduction in the binding budget. Jacobson will follow up with Rzyski to review the LHS policy.

7) It was agreed that 2002 tax forms will not be ordered for any site. Signs will point users to Web pages, toll-free numbers, and reproducible forms that the Library will provide to GFC. The Web site will highlight such information in peak tax seasons. Shuler will send a message to Steering for distribution to departmental staff. Naru will inform Tim Winkler at the John Nuveen Center.

8) The "Library Interdepartmental Committees, Quadrants, Task Forces" document was approved for wider distribution, beginning with ULIB. It is an evolving document that will be kept up to date by Lambrecht.

9) PDQ will maintain the "Lisa list" of Voyager-related programming projects that fall outside the ILCSO and Endeavor spheres of responsibility.

10) Steering discussed the issue of CIC-VEL visibility on UIC Library web pages. This issue will be an item on the next agenda.

11) Current project deadlines were discussed. Most obstacles have been removed from the ILLWorks Plus Task Force, and Weller will give a progress report at the next meeting. The move of Math JSTOR titles to the Warehouse is complete. The November 30 deadline is to complete a plan to begin shelf-ready processing of Yankee notification slip books, and not to begin the processing itself.

Next scheduled meeting: October 30, 9:00-10:45 a.m., 1-360 Daley and 312-413-2001