

Steering Committee Minutes  
December 17, 2003  
9:00am 1-360 Daley

Present: Bangalore, Bloss, Daugherty, Dorsch, Hurd, Jacobson, John, Jones, Kresnoff, Lagana, Lambrecht (time keeper), Malinowsky (minutes), Naru, Pifalo (by telephone), Quinn, Scherrer, Starkman, Weller

Minutes of meeting of 5 November 2003 were approved.

The issue of closing the libraries on 24 December 2003 was discussed. Half of the day is holiday so that support staff working the other half is paid overtime or given compensatory time off. The libraries are scheduled to be closed. The question is whether to have Daley and LHS-Chicago open that morning with limited staffing at public service points if there are volunteers to do so.

Warehouse use report by Hurd has been deferred to a later date.

Digital Services to Users Task Force Report was presented by Dorsch. Dorsch summarized the report that was made available to everyone in Steering. Interesting to note that 61.8% of QuestionPoint use is by UIC individuals. There is growing use of linking Ask A Librarian to Blackboard use by the faculty. The report from Collard on MyLibrary was acknowledged. Ask A Librarian questions will be monitored to make sure they are routed to the right area in the library. A question was raised as to the evaluation of the responses in QuestionPoint and who should do that. It was decided that this was a function of the individual department heads and not part of the Task Force responsibility.

The Digital Services to Users Task Force makes the following recommendations:

1. Ask A Library should be an established library service. The chat room would remain as 11am to 6pm; the Ask Us Illinois service from the State Library is to be promoted on the UIC Library website; digital reference is to be integrated with Blackboard; and De Groote and Collard with Dorsch should continue as administrators of Ask

A Library with the possibility of adding a 4th person.

2. MyLibrary should be established as a library service once it is moved to a new server. ERQ will assign and monitor subject and resource managers for My Library.

3. Establish a new "quadrant" called "Users Services Group."

The ARL statistics were distributed. Noted that the 2002-03 statistics reflect negative changes in almost all categories.

Project deadlines:

Hyperion Interface Team (DCOC) report was due April 15 now due February 1, 2004  
Serial Holdings backloaded to OCLC was due June 1, 2003. Still waiting on ILC SO.  
Make MyLibrary Portal fully available by August 22, 2003 will not be fully available  
January 12, 2004.

SerialSolutions ArticleLinker evaluation was due August 22, 2003, now due February 1, 2004.

QuestionPoint report from Digital Services to Users Task Force was due December 1, 2003 but was presented at the December 17, 2003 Steering Committee meeting.  
Full installation of ClioWeb is due January 1, 2004

Meeting adjourned 10:30am

Future meeting dates (9:00-10:45, 1-360 Daley or 312-413-2001): Jan. 7, Jan. 28, Feb. 18, March 10, March 31, 2004