

## **Steering Committee Minutes**

**May 29, 2002**

**Main B466, 9:00-10:30 a.m.**

Present: Austin, Bangalore, Bloss, Daugherty, Dorsch (recorder, by phone), Hollander (by phone), John, Lagana, Lambrecht (convener), Malinowsky, Naru, Pifalo (by phone), Scherrer, Shuler, Weller

Minutes for April 3 and May 15 were approved.

### **Reports from Quadrants and Task Forces:**

**Collections Management Quadrant:** Malinowsky reported that the group will meet in June 12 to discuss JSTOR and other storage issues.

**Electronic Collections Quadrant:** Hurd was not present, but Scherrer reported the group has not yet met.

**ERQ:** Pifalo reported that the group is scheduled to meet next week to regroup and prioritize projects.

**PDQ:** Daugherty reported that the group is dealing with calendars to reflect Voyager benchmarks. There was discussion of implementation of the new Voyager version and the ILSCO version of WebVoyage.

**Bindery Task Force:** Bloss reported that there will be no movement until the next version of Voyager, which contains a bindery module, and the replacement of bindery staff.

**CD/DVD Task Force:** Shuler reported that this group has been inactive due to Voyager implementation, but will reconvene.

**Digital Services to Users:** Dorsch reported that the group met in May and will meet again in June to look at various software packages for E-Reference. The group hopes to make a recommendation by August.

**E-Reserves:** Graves was not present to report, but there was

discussion about focusing the group on coordinating access through links to online journals rather than replacing photocopying with scanning.

**ErgoDoc:** Shuler reported on a joint talking points meeting held between GovDoc and Ref staff. The group recommended action steps that will be implemented within the next two months. The Documents desk will close on August 1.

**IllWorksPlus:** Weller reported that her group hopes to have plans in place for July 1 implementation of CLIO at all sites. There was discussion of needed software and upgrades and the necessity of two databases for IAX and IAY.

**Digital Lab:** Curriculum Library will be emptied by July 1 and shelves moved to the 2nd floor. Books will be put on trucks to maintain order and provide browsing.  
City 2000: Austin reported that the Luna contract is pending. Two-thirds of the City 2000 collection is ready to go.

**Billing Task Force:** Daugherty reported that the goal of this group is to automate recording of bills that go to General Accounts Receivable.

**UICCAT URLS:** It remains a priority to have all electronic resources URLs in UICCAT. There was also discussion about the need to have a message posted on our web pages about whom to contact when missing journals/issues are discovered. Lambrecht reported that the Green Sheet database is in progress.

### **Planning Day Priorities:**

#### **Non-repairables:**

Malinowsky reported that titles will be checked against CIC holdings and titles that are not unique will be withdrawn. He will investigate the possibility of digitizing unique titles.

#### **CRL visibility:**

John reported that the deadline for CRL membership is December.

Renewal fee is \$43,000. Cancellation of the subscription is a possibility.

**Book Sale:**

The idea of a book sale was tabled due to staff shortages. Teaming with UIUC is a possibility.

**TEACH.com:**

BlueStem still needs to be resolved. In the meantime, faculty have Blackboard available.

**Ariel & Warehouse:**

Daugherty is investigating the possibility of scanning at the warehouse instead of physically retrieving materials.

**Serials holdings in OCLC:**

The Library will investigate whether backloading of serials holdings from Voyager to OCLC is an automated process. We currently do not have serials holdings in OCLC. Holdings are input manually into SERHOLD.

**Reducing Hours:**

Some units have already trimmed hours and Lambrecht will be contacting other units about the possibility.

**LapTop Service:**

John reported that obsolescence money was used to purchase 30 laptops for Main. The service may be extended to LHS in the future.

John solicited suggestions to help respond to the Assistant Vice Chancellor's request for a report of the Library's accomplishments in fulfilling Great City goals. Send suggestions to Lambrecht.

The next meeting will be held on June 26 in Main B446 at 9:00 - 10:30 a.m. Submitted by Jo Dorsch

5/29/02