

## **Web Oversight Committee**

Meeting Minutes- December 15, 2005  
3:30 to 5:00 PM, 1-360 Daley

Present: Wallis (Chair), Hepburn, Lewis, Maene, Naru (minute taker), Shuler, Sullivan (Webmaster)

### User survey analysis

WOC members reported on responses to the Web User Survey. One of the recurring themes of users' comments is the request to be able to customize the site for individual preferences. The committee decided to pursue offering a portal option in addition to completing the site redesign.

### For the next meeting

WOC will begin to analyze responses to the audit.

Each WOC member should perform another analysis on their assigned survey questions, classifying the responses in three categories: design, service, and innovation.

Approximately ten users who responded to the survey will be asked to participate in a card sort exercise so the WOC can begin to plan reorganization of the site.

### Next meeting

The next meeting is scheduled for Thursday, January 5, at 3:30 pm.